

<b>Policy:</b>	French Programs	Prog - 323
<b>Division:</b>	Programs	
<b>Cross- Reference:</b>	PROG-311 - School Zoning, Student Registration and Transfers EECD-903 - School Bus Transportation Policy	

### **Administrative Regulations**

The regional Assistant Director of Education (Programs) or designate is responsible for the monitoring and implementation of the French Programs Policy.

The Newfoundland and Labrador English School District offers the following French-language programs:

#### **1. Core French (Elementary/Intermediate)**

- 1.1 All students in Grades 4-9 complete Core French.
- 1.2 Students with exceptionalities shall participate in Core French, availing of supports specified in an Individual Education Plan (IEP).
- 1.3 If a Program Planning Team (PPT) feels that exemption from Core French should be considered, the Principal shall consult with District personnel, through the office of the regional Assistant Director of Education (Programs), and meet to discuss the student's individual learning portfolio. Only after written approval from the Assistant Director shall a child with a diagnosed exceptionality be exempted from Core French.

#### **2. Early and Late French Immersion**

- 2.1 Registration in Early French Immersion and Late French Immersion is subject to the [District's Registration and Transfer Procedures for French Programs](#).
- 2.2 The recognized entry point for Early French Immersion is Kindergarten. Requests for entry at any other grade level may be considered in exceptional circumstances and there must be consultation between the school administration and Assistant Director of Programs.
- 2.3 The District will determine the number of students accepted into the Early French Immersion program in a school each year, according to the number of

class groups the school has the capacity to sustain. Class groups will be designated based on multiples of 27 with consideration for the overall enrollment.

- 2.4 The recognized entry point for Late French Immersion is Grade 7. Requests for entry at any other grade level may be considered in exceptional circumstances and there must be consultation between the school administration and Assistant Director of Programs.
- 2.5 The District will determine the number of students accepted to the Late French Immersion program in a school each year, according to the number of class groups a school has the capacity to sustain. Class groups will be designated based on multiples of 32 with consideration for the overall enrollment.
- 2.6 A new French Immersion program (EFI and LFI) may be approved if a school has a sustained three stream enrollment or population projection; the program can be offered within the staffing allocation, and it does not cause an established program in another school to become non-viable.
- 2.7 Students in Early and Late French Immersion programs are expected to stay in the program for the entire year in which they are registered. Requests to leave a French Immersion program during the school year may be approved by the District if there is no impact to the overall number of classes at that grade level.
  - a) If a student enrolled in French Immersion outside their catchment zone is approved to leave the program, the student will return to their neighbourhood school if there is no impact to class caps there. Otherwise, the student will remain in their current school and return to their zoned school at the end of the school year.

### 3. **Intensive Core French (ICF)**

- 3.1 In schools offering the ICF option, registration packages and information about the program shall be provided for all Grade 5 students and their parents/guardians in January.
- 3.2 Schools with full ICF implementation are not required to conduct a registration process.
- 3.3 In areas where there is not full implementation, the deadline for registration for Intensive Core French at the school level is the end of January.
- 3.4 Principals of schools where ICF is offered shall inform the District of their final registration numbers during the first week of February.

- 3.5 Upon completion of ICF registration, and a determination of viability within the staffing allocation for each school, the District shall determine ICF programming for the following year.
- 3.6 Where registration numbers exceed the class cap of 28, or multiple thereof, a numbered waitlist will be created by each school using the registrations received by the deadline.
- 3.7 The District, through the school, shall notify all parents/guardians of the status of their child's registration before the end of the May.
- 3.8 Students attending schools where ICF is not offered, but are interested in the program, may request transfer to other schools which offer the program and have space available. Parents/guardians who avail of this option shall be responsible for their own student transportation.
- 3.9 Students who transfer into a school after the ICF registration deadline may register for the program where space is available.
- 3.10 ICF is not a prerequisite or pre-entry course for Late French Immersion.

#### **4. Intermediate/Senior High French Programs**

In the transition process from the intermediate school to senior high school, school principals shall inform Grade 9 students of the French program options available at the senior high level. French studies at the senior high level can satisfy all four credits in the category of Other Required Credits for graduation requirements.

**June 16, 2018**

**Amended December 7, 2019**