

NOTICE TO: Snow Clearing Contractors

FROM: Newfoundland & Labrador English School District's Procurement Department

DATE: October 9th 2020

RE: Changes to Snow Clearing & Ice Control Tenders

The Newfoundland & Labrador English School District would like to advise of the following changes to its Snow Clearing & Ice Control Tenders, issued from October 2020 onwards:

- It is anticipated that the Tenders for Snow Clearing & Ice Control will be released the week of October 13th, 2020.
- The Successful Bidder will be required to enter into a formal **Contract** with the District within **10 days** from Tender Award. A sample copy of the Contract will be attached within the Tender Documents, as **Appendix C**.
- The Bid Deposit previously requested, has been **replaced** with a mandatory Bid Security, of 10% of the submitted annual Tender Price. Details of this process can be found within the Tender documents.
- The Bid Security will be retained and/or a claim made against the bid security by the District if the Successful Bidder fails to execute the formal Contract within 10 days after notice of award. Successful Bidders will have their bid deposits returned upon signing of the formal Contract. Unsuccessful bidders will have their deposit and/or bid security returned after awards have been made.
- Bidders **must** submit their **Letter of Good Standing** from *Workplace NL* with their Bid Submission.
- The timeline to submit the required equipment documentation, from date of notification of award is as follows:
 - Registration and proof of ownership, including serial numbers, of all equipment listed in the completed Equipment List- **3 business days**.
 - Lease agreement (where applicable) - **3 business Days**
 - Proof of insurance - **5 business Days**
- Bidders must submit their Bids via **email** to tenders@nlesd.ca. Further instructions can be found within the tender documents.
- Due to the COVID-19 Pandemic, there will not be a Public Opening of the Tender; instead the opening of Bids will be done via Video Recording, by two (2) representatives of the District, at the scheduled closing time. This video can be sent to Bidders, upon official request to the Buyer assigned to the Tender.