



*OFFICE OF THE DIRECTOR*

*Chair: Goronwy Price  
C.E.O./Director of Education: Anthony Stack*

**Newfoundland and Labrador English  
School Board Minutes**  
*September 26, 2020*

**1. OPENING**

The Newfoundland and Labrador English School Board (NLESB) meeting took place on Saturday, September 26, 2020 at the District Conference Centre on Strawberry Marsh Road in St. John's, NL. The meeting was called to order by the Chair of the Board, Goronwy Price, at 2:00 PM. He also commended staff for their exceptional efforts leading to the safe reopening of schools.

Members present: Mr. Goronwy Price, Chair  
Mr. Hayward Blake, Vice-Chair  
Mr. Wayne Lee  
Ms. Pamela Gill  
Mr. Scott Burden  
Mr. Kevin Ryan  
Mr. John George  
Mr. Steve Tessier  
Mr. Peter Whittle  
Mr. Keith Culleton  
Mr. Eric Ayers  
Mr. Winston Carter  
Ms. Jennifer Aspell  
Mr. Raymond Bennett

Regrets: Mr. Thomas Kendell

Also in attendance: Mr. Anthony Stack, CEO/Director of Education  
Mr. Ed Walsh, Associate Director of Education (Programs and Human Resources)  
Mr. Terry Hall, CFO/Assistant Director of Education (Corporate Services)  
Ms. Georgina Lake, Assistant Director of Education (Student Services)  
Ms. Cheryl Gullage, Manager of Communications  
Ms. Susan Tobin, Manager of Policy  
Mr. Justin Hewitt, Parliamentarian  
Ms. Elaine Cross, Executive Assistant

**2. ADOPTION OF AGENDA**

**MOTION:** It was moved by Peter Whittle and seconded by Wayne Lee that the agenda be adopted as presented. (Carried)

### **3. MINUTES OF PREVIOUS MEETING**

3.1 June 12, 2020 Minutes adopted (Eric Ayers/Pamela Gill) Carried

### **4. Business Arising**

4.1 No business arising.

### **5. Director's Report**

Mr. Stack presented the Director's Report to the Board, which highlighted the reopening of schools for September 2020, along with updates on busing, infrastructure, the Financial Management System, and Good at Learning, Good at Life progress. Mr. Stack thanked staff for the exceptional work completed during this unprecedented time.

The Chair thanked the Director for his report and the tremendous work done by staff.

### **6. Committee Reports**

#### **6.1 Executive Committee Report – No Report**

#### **6.2 Finance and Operations Committee Report – September 16, 2020**

Chair of the Finance and Operations Committee, Trustee Tessier, provided an update to the Board from the September 16, 2020 meeting of the committee. (Details are contained in the committee minutes.)

The following nine motions were brought to the board for approval.

#### **NG Financials – Period ended March 31, 2020**

**MOTION:** That the Board approve the Auditor's Report and accompanying Audited Financial Statements of the Fiscal Financing Agreement (Nunatsiavut) for the year ended March 31, 2020, as recommended by the Finance and Operations Committee. (Steve Tessier /John George) Carried.

#### **Quarterly Budget Update – period ended March 31, 2020**

**MOTION:** That the Board approve the revised Quarterly Budget Status Update for the period ended March 31, 2020, as recommended by the Finance and Operations Committee. (Steve Tessier /Winston Carter). Carried.

#### **Coley's Point – New School Name**

**MOTION:** That the Board approve the renaming, upon opening of the new school, of Coley's Point Primary to Bay Roberts Primary, as recommended by the Finance and Operations Committee. (Steve Tessier /Wayne Lee). Carried.



### **Persalvic Elementary School Name Change**

**MOTION:** That the Board approve the renaming of Persalvic Elementary School to Persalvic School Complex as requested, as recommended by the Finance and Operations Committee. (Steve Tessier/Peter Whittle). Carried.

### **St. Bernard's Elementary – Name Change**

**MOTION:** That the Board approve the renaming of St. Bernard's Elementary to St. Bernard's School, as recommended by the Finance and Operations Committee. (Steve Tessier /Winston Carter). Carried.

### **Town of Port aux Basques – Land Swap St. James High**

**MOTION:** That the Board approve the disposition of noted land to the Town of Port aux Basques, and acquisition of noted land from the Town of Port aux Basques, as recommended by the Finance and Operations Committee, subject to Ministerial approval. (Steve Tessier /Eric Ayers) Carried.

### **Request for Parcel of land close to Roncalli Elementary (disposition)**

**MOTION:** That the Board approve the transfer of land at the legal/survey expense of the recipient adjacent property owner, as recommended by the Finance and Operations Committee, subject to Ministerial approval. (Steve Tessier /Jennifer Aspell) Carried.

### **Exploits Valley High – Request to purchase land (acquisition)**

**MOTION:** That the Board approve the purchase of the 50'x400' parcel of land adjacent to Exploits Valley High, as recommended by the Finance and Operations Committee, subject to Ministerial approval. (Steve Tessier /John George) Carried.

### **Gander Collegiate – NL Power Easement Request**

**MOTION:** That the Board approve an easement for the power line to the long-term care facility, as requested by NL Power, as recommended by the Finance and Operations Committee. (Steve Tessier /Jennifer Aspell) Carried.

**MOTION:** That the Board approve the Finance and Operations Committee Report of September 16, 2020 as presented. (Steve Tessier /Jennifer Aspell) Carried.

## **6.3 Programs and Human Resources Committee Report – September 17, 2020**

Chair of the Programs and Human Resources Committee, Trustee Culleton, recused himself from the recent committee meeting. Trustee Ryan provided an update to the Board from the September 17, 2020 meeting of the committee. (Details are contained in the committee minutes.)

### **ASL Immersion Site - Eastpoint Elementary**

Ms. Georgina Lake, Assistant Director of Education - Student Services provided an update on the ASL Immersion Program at Eastpoint Elementary. The program currently has 7 students enrolled who come from the greater St John's Metro Region.



## **Programs/HR Work Plan 2020-2021**

The Programs-Human Resources Work plan chart was presented. This document is intended to be dynamic and can have items added to it during the year.

### **Performance Appraisal Probationary Teachers**

The District's Performance Appraisal Policy for Probationary Teachers was discussed. Committee members requested more information on the process of performance appraisal as well as how a substitute teacher progresses through the various forms of appraisal prior to becoming a permanent tenured teacher.

### **French Programs**

The committee discussed the potential for delivering French programs through video conferencing software, such as Zoom. The committee requested that staff further review the possibilities of offering French Immersion virtually.

### **Staffing update**

Mr. Walsh provided the committee with a review of the staffing statistics from April 24, 2020 to present. The report contained statistics on term substitutes, administrator and guidance positions, as well as student assistant recall, remote learning and employee wellness and safety.

**MOTION:** That the Board approve the Programs and Human Resources Committee Report of September 17, 2020 as presented. (Kevin Ryan/Peter Whittle) Carried.

## **7. New Business**

### **7.1 Education Foundation Report – August 24, 2020**

#### **Approval of 2019-2020 Scholarship Recipients**

For the 2019-2020 school year, the Newfoundland and Labrador Education Foundation received 219 applications from students within the Newfoundland and Labrador English School District. Due to COVID-19, this year's scholarship policy was changed so that 50 students will receive \$1,000 scholarships.

A Scholarship Committee reviewed all applications received. Marking was conducted based on Essays (45%), School/Community involvement and demonstrated need (30%), and graduation marks (Level 3 courses) (25%).

Based on the selection criteria for each region, 50 successful candidates were chosen and recommended by the Scholarship Committee as listed:

<b>Student Name</b>	<b>School</b>
Benjamin Stanley	Gonzaga High
Juliana Alonso	Holy Heart of Mary
Tristan Paranavitana	Holy Heart of Mary
Laura Priddle	Holy Spirit High
Kelsey Molloy	Holy Trinity High



Mackenzie Collins	Mount Pearl Senior High
Joel Phillips	O'Donel High School
Julia Pitcher	Prince of Wales Collegiate
Brianna King	Queen Elizabeth High
Joshua Power	St. Kevin's High
Nicole Pearl	St. Michael's Regional High
Connor Belbin	Waterford Valley High
Lindsey Porter	Ascension Collegiate
Brianna Barrett	Baccalieu Collegiate
Erica Evely	Carbonear Collegiate
Alishia Mahaney	Carbonear Collegiate
April Griffin	Crescent Collegiate
Amber Tremblett	Crescent Collegiate
Heather Manning	Fatima Academy
Abrianna Guest	Mobile Central High
James Howse	Roncalli Central High
Mckenna Keats	Roncalli Central High
Jessica Willcott	Bay d'Espoir Academy
Lucas Young	Bay d'Espoir Academy
Emma Tucker	Clarenville High
Stephen Tremblett	Discovery Collegiate
Shannon Ivey	Exploits Valley High
Rebecca Oake	Fogo Island Central Academy
Nikita Baker	Fortune Bay Academy
Sarah Duraid	Gander Collegiate
Emily Ann Watkins	J.M. Olds Collegiate
Laura Crant	King Academy
Jenna Freake	Lewisporte Collegiate
Kelsey Ross	Marystown Central High
Naomi Butt	Labrador Straits Academy
Alyson Thomas	Labrador Straits Academy
Evan Purchase	Mealy Mountain Collegiate
Tara Ryan	Mealy Mountain Collegiate
April Foote	Menihok High School
Zoe Stevens	St. Mary's All-Grade
Charlize Linthorne	Bayview Academy
Jasmine Chaulk	Belanger Memorial School
Jacob Evoy	Corner Brook Regional High
Gina Spencer	Corner Brook Regional High
Amber White	Dorset Collegiate
Jacob Young	French Shore Academy
Abigail Penney Wiseman	Pasadena Academy
Abigail Bessey	St. James Regional High
Gracie Hackett	Templeton Academy
Mackenzie Patey	White Hills Academy

**Motion:** Moved by Kevin Ryan, seconded by Jennifer Aspell that the Newfoundland and Labrador Education Foundation Board approve the list of scholarship recipients as presented for the 2019-2020 school year. Carried.



It was noted by Terry Hall that a subsequent meeting will be scheduled in the near future to discuss pending changes for the Education Foundation Scholarships as well as possibilities for the former Innovation Awards and Grants that were distributed by the Foundation in past years.

### **Approval of Draft Financial Statements – December 31, 2019**

The audit of the Newfoundland and Labrador Education Foundation for the year ended December 31, 2019 was completed.

- The Foundation received \$73,621 in charitable donations in 2019. There was a substantial decrease of \$36,724 from the prior year.
- Proceeds from the payroll 50/50 draw were \$223,496. A portion of the 50/50 draw was provided to students as scholarships.
- The Foundation's unrestricted cash position increased to \$415,347. This increase is accountable to the Innovation Awards and Grants being deferred.
- All CRA obligations regarding disbursements quotas were met.

**Motion:** Moved by Jennifer Aspell, seconded by Kevin Ryan that the Newfoundland and Labrador Education Foundation Board approve the audited financial statements for the year ended December 31, 2019 as presented for the Newfoundland and Labrador Education Foundation. Carried.

**MOTION:** That the Board approve the Education Foundation Report of August 24, 2020 as presented. (Kevin Ryan/Hayward Blake) Carried.

### **7.2 NLISE – No Report**

### **7.3 School Milk Foundation Report – February 17, 2020**

Trustee Ayers, member of the School Milk Foundation, provided a brief overview of the report from the February 17, 2020 meeting. All details are contained in the minutes, which are included in the board documentation today.

Other points of interest include:

- A new chocolate milk formulation with less sugar that fits the new Canada Food Guidelines.
- The School Milk Foundation will undergo an extensive strategic review of its operations.
- Through savings derived from expenditure savings over the last year, the School Milk Foundation has donated \$25,000 to the Kids East Smart Foundation.

**MOTION:** That the Board approve the School Milk Foundation Report of February 17, 2020 as presented. (Eric Ayers/Ray Bennett) Carried.

### **7.4 Strategic Plan 2020-23**

Susan Tobin, Policy Manager, presented the 2020-2023 Draft Strategic Plan for the Newfoundland and Labrador English School District.



The Strategic Plan was created based on consultation with a variety of stakeholders including school communities (students, parents, teaching and school staff, school councils, district staff) as well as the Newfoundland and Labrador Teachers Association, and the Newfoundland and Labrador Federation of School Councils. The Board of Trustees provided input at the December 2019 meeting, received presentations on the draft strategic plan at both the March 25, 2020 and June 11, 2020 meetings, and was approved by the NLESD Executive in August 2020.

It is presented here today for approval by the Board.

**MOTION:** That the Board approve the draft Strategic Plan 2020-23 as presented, acknowledging that there may be some small changes proposed following Provincial Government review. (Hayward Blake /Wayne Lee)  
Carried.

**8. Correspondence sent to the District**

- 8.1 Ministerial Request for Appointment to Procurement Advisory Council
- 8.2 Ministerial Approval for Former Bay d’Espoir Academy Land Transfer
- 8.3 Revised Opening Day for September 2020
- 8.4 Teacher Certification Committee Appointment
- 8.5 Ministerial Approval for Quit Claim RCEC Black Tickle
- 8.6 Ministerial Approval for Appointment of Assistant Director of Education (Avalon Region)
- 8.7 School Re-entry Plan Response
- 8.8 Ministerial Approval for use of 2006 Buses and 2009 Private Vehicles

**9. Correspondence sent from the District**

- 9.1 Appointment to Procurement Advisory Council
- 9.2 NLESD School Re-entry Plan Concerns
- 9.3 Ministerial Request for Appointment of Assistant Director of Education (Avalon Region)

**10. Adjournment to Closed at 2:55 pm by a motion from Trustee George.**

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Chair

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Recording Secretary

