



*OFFICE OF THE DIRECTOR*

*Chair: Goronwy Price  
C.E.O./Director of Education: Anthony Stack*

## **EXECUTIVE COMMITTEE MEETING**

**SKYPE**

**October 4, 2019 12pm**

### **1. OPENING**

An Executive Committee meeting of the Newfoundland & Labrador English School Board was held via Skype on October 4, 2019 at 12 PM.

Members present: Goronwy Price, Chair  
Wayne Lee  
Pamela Gill  
Winston Carter  
Lester Simmons  
Kevin Ryan

Regrets:

Also in Attendance: Tony Stack, CEO/Director of Education  
Ed Walsh, Associate Director of Education (Programs and Human Resources)  
Terry Hall, CFO/Assistant Director of Education (Corporate Services)  
Georgina Lake, Assistant Director of Education (Student Services)  
Mr. Douglas Pippy, Director of Provincial Programs  
Elaine Cross, Executive Assistant

### **2. ADOPTION OF AGENDA**

**Motion:** The Executive Committee agreed unanimously to adopt the agenda as presented. (Winston Carter / Pamela Gill) Carried

### **3. CONSIDERATION OF MINUTES**

3.1 MINUTES July 10, 2019 (Winston Carter / Wayne Lee) Carried

#### **4. BUSINESS ARISING**

4.1 No business arising

#### **5. NEW BUSINESS**

5.1 Cayenta Acquisition (Financial Management System)

The acquisition of this Financial Management System is in response to the Auditor General's Report of September 2018 relating to the Management of the Procurement of Goods and Services. Following a Board meeting held November 3, 2018, a funding request was forward to Government for the purchase and implementation of a financial management system to mitigate the risks highlighted in the report. Government is currently reviewing the Shared Services Model, however the timeline for implementation of this is not clearly defined and may not include all risks identified in the AG Report.

The District is seeking approval from the Board to use funds, including that currently held in Restricted Surplus, to purchase and implement a new financial management system. The Restricted Surplus has accumulated over a number of years mostly from the approved divestiture of district assets. The purchase and set up of the new system is estimated to cost a little over \$2 million, which includes training for all staff. Annual maintenance support fees will continue as exists today.

**MOTION:** That the Executive Committee recommend to the Board approval for the District to utilize up to \$2.7M in funds at its disposal, including restricted surplus, to acquire and implement a new Financial Management System to help deal with issues raised in the Auditor General's report of September 2018. (Wayne Lee / Pamela Gill) Carried.

#### **6. ADJOURNMENT**

There being no further business the meeting adjourned at 12:40 pm by a motion from Winston Carter.