



FINANCE & OPERATIONS COMMITTEE MEETING
August 29, 2019 – 12p.m.
NLESD Headquarters
95 Elizabeth Avenue, St. John's, NL (Skype)

1. Call to Order

A meeting of the Finance and Operations Committee of the Newfoundland and Labrador English School Board was called to order at 12:13p.m. on Thursday, August 29, 2019.

Members Present: Peter Whittle, Chair
John George, Committee Member
Jennifer Aspell, Committee Member
Thomas Kendell, Committee Member
Winston Carter, Committee Member

NLESD Staff Present: Tony Stack, CEO/Director of Education
Terry Hall, CFO/ADE – Corporate Services
Jim Sinnott, Director of Facilities and Custodial Management
Susan Clarke, Administrative Assistant (Corporate Services/Recorder)

Regrets: Goronwy Price, Board Chair
Wayne Lee, Committee Member
Keith Culleton, Committee Member
Ray Bennett, Committee Member

2. Approval of Agenda

It was moved by Winston Carter, seconded by Jennifer Aspell that the agenda be adopted as presented. *Carried.*

3. Approval of Minutes – May 28, 2019 and July 9, 2019

It was moved by John George, seconded by Jennifer Aspell that the minutes of May 28, 2019 be adopted as presented. *Carried.*

It was moved by Peter Whittle, seconded by Winston Carter that the minutes of July 9, 2019 be

adopted as presented. *Carried.*

4. New Business (Motion)

4.1 Acquisition and Borrowing of Funds for School Buses 2020

Tabled by Terry Hall, CFO/ADE – Corporate Services.

Each year the provinces of Newfoundland and Labrador, New Brunswick, Nova Scotia and Prince Edward Island undertake a joint school bus purchasing program. The tender number 0191002-21 has been awarded to Leeds Transit Inc. for purchases for delivery in the Spring/Summer of 2020.

Within the District operated (commonly referred to as “Board-Owned”) fleet of the Newfoundland and Labrador English School District, there are forty two (42) model year 2007 buses that have to be removed from service as of June 2020 in accordance with Department of Education and Early Childhood Development policy. The District is recommending replacing thirty nine (39) of them.

Motion:

Moved by Peter Whittle, seconded by John George that the Finance and Operations Committee recommend to the Board, approval to:

- a. purchase thirty nine (39) buses at a total cost of \$4,741,687 (HST included); and
 - b. borrow up to \$5,000,000 with an amortization period of twelve (12) years with such approvals further subject to Ministerial approval.
- Carried.*

4.2 Town of Port Aux Basques – Request for Right of Way Easement

Tabled by Terry Hall, CFO/ADE – Corporate Services.

The District has received a request from the Town of Port Aux Basques requesting approval for a 15 meter Right of Way Easement.

The Town recently acquired land next to St. James Regional High School in the Town of Port Aux Basques. The land does not have access from the main road and the Town is requesting a Right of Way Easement to access the property to do snow clearing.

The Land is of no use to the District and will not interfere with access to school property.

Motion:

Moved by Peter Whittle, seconded by Jennifer Aspell that the Finance and Operations Committee recommend to the Board, approval to grant the Town of Port Aux Basques' request for a 15 meter Right of Way Easement subject to survey and legal documents being prepared and provided by the Town of Port Aux Basques. *Carried.*

4.2 Salvation Army – Request to purchase former Vista Regional Office Clarenville

Tabled by Terry Hall, CFO/ADE – Corporate Services.

The District has received a request from the Salvation Army Church to purchase the former Vista Regional Office property located in Clarenville to operate their programs. They are offering an amount of \$50,000 to purchase the building.

The Building was closed with the formation of the Newfoundland and Labrador English School District. The District has clear title of the property.

Motion:

Moved by Peter Whittle, seconded by Thomas Kendell that the Finance and Operations Committee recommend to the Board, approval to sell the former Clarenville Regional Office property to the Salvation Army Church to be used for community programming for \$50,000 as proposed, subject to Ministerial approval. *Carried.*

5. Date of Next Meeting

The next meeting will be held at the call of the Chair.

6. Adjournment

Motion to adjourn by Jennifer Aspell at 12:26p.m. *Carried.*