



OFFICE OF THE DIRECTOR

*Chair: Goronwy Price
C.E.O./Director of Education: Anthony Stack*

**Newfoundland and Labrador English
School Board Minutes**

August 11, 2018

1. OPENING

The Newfoundland and Labrador English School Board (NLESB) meeting took place on Saturday, August 11, at District Conference Center, 40 Strawberry Marsh Rd, St. John's, NL. The meeting was called to order by Chair of the Board, Goronwy Price @ 3:00 PM.

Members present: Mr. Goronwy Price, Chair
Mr. Wayne Lee
Mr. John George
Mr. Peter Whittle
Mr. Lester Simmons
Mr. Winston Carter
Mr. Thomas Kendell
Ms. Pamela Gill
Mr. John Smith
Mr. Hayward Blake
Mr. Keith Culleton
Mr. Scott Burden

Regrets: Mr. Hilary Primmer
Mr. Kevin Ryan
Mr. Corey Parsons
Ms. Jennifer Aspell
Mr. Raymond Bennett

Also in attendance: Mr. Anthony Stack, CEO/Director of Education
Ms. Lucy Warren, Associate Director of Education
Mr. Ed Walsh, Assistant Director of Education, Human Resources
Mr. Terry Hall, Assistant Director of Education, Finance & Administration
Ms. Cheryl Gullage, Manager of Communications
Ms. Bernadette Cole Gendron, Solicitor
Ms. Elaine Cross, Executive Assistant

2. ADOPTION OF AGENDA

MOTION: It was moved by Tom Kendell and seconded by John Smith that the agenda be adopted as presented.

Trustee Burden requested to have an item added to agenda after the motion was carried. After some discussion on the issue, it was not added as it did not meet timelines nor the rules of process given that the agenda was already adopted.

3. MINUTES OF PREVIOUS MEETING

3.1 June 16, 2018 Minutes (John George/Winston Carter) Carried

4. Business Arising

No business arising.

5. Committee Reports

5.1 **Executive Committee Report** - No meetings.

5.2 Finance and Operations Committee Report – August 2, 2018

Chair of the Finance and Operations Committee, Thomas Kendell, provided an update to the Board from the August 2, 2018 meeting. Two of the items required a motion. Below is an excerpt from that meeting.

5.2a Policy – School Fundraising

It was noted that the policy provided for the meeting was the previous version and did not include the amendment to Policy Directive #17 being brought back to the board today. This has now been provided to the trustees.

Item had been referred back from the Board to Finance and Operations Committee for review at the June 16, 2018 meeting.

School Generated Funds (funds raised, collected and/or generated at the school level or in the name of the school) are considered District funds and the District is therefore held to the same standard of accountability and transparency in the management of these funds as any other type of public funds. Given the volume of funds that are generated at the school level and the legislative and accounting standards required to be met, the possibility of non-compliance with these standards poses a significant risk to the Board and the District.

The intention of this policy is to ensure all employees involved in School Generated Funds activity, particularly School Administrators (the employees responsible for the management of their School Generated Funds), are aware of District expectations with respect to School Fundraising.

Trustee, Keith Culleton addressed concerns and requested to have item #17 *“Fundraising or seeking donations for jerseys or uniforms in return for advertising on the jerseys/uniforms or on school property is prohibited”* amended to reflect that this not be prohibited but left to the discretion of School Councils and/or School Administrators. General discussion among trustees/committee members indicated that they were in agreement with amending this item and it was felt that the donations garnered by allowing companies to advertise on jerseys/uniforms are beneficial to schools, especially school sport teams. It was also noted that prior to the merger some Boards had allowed this particular means of securing donations for school sports while others did not permit such methods of fundraising.



Concerns regarding the appropriateness of this particular fundraising method were raised by ADE – Finance and Business Administration/Student Transportation, Terry Hall and Director of Education/CEO, Tony Stack. Public perception, conflict of interest and potential need to make available to all were among the main concerns as well as the fact that there would have to be limitations to which companies would be acceptable to have advertising on a school jersey/uniform and school property (examples of unacceptable companies would be fast food restaurants, any business or company affiliated with alcohol, potential vendors who would be bidding on contracts with the District, etc.).

Motion: That the board approve the adoption of the amended School Fundraising Policy as presented by the Finance and Operations Committee. (Tom Kendell/Keith Culleton) *Carried.*

5.2b Eastlink Easement, Swift Current

Eastlink is a telecommunications provider, including being the provider to many NLESD schools, that is expanding their physical network in the province. To this end they require a telecommunications cabinet in the Swift Current area. Eastlink requested permission to place such a cabinet on the perimeter of the Swift Current site, at no cost to NLESD and no impact to the school. Power would come to the cabinet via an existing NF Power easement. District staff have no objection to allowing Eastlink to locate said cabinet on our site.

Motion: That the board approve the easement of the Swift Current Academy site for use by Eastlink, provided it is at no cost to the District and does not adversely impact the school, as recommended by the Finance and Operations Committee. (Tom Kendell/Wayne Lee) *Carried.*

5.4 Programs and Human Resources Committee Report - No meetings.

6. New Business

6.1 Newfoundland and Labrador School Boards Association Report

The Chair provided a report on the annual meeting of the CSBA, which was held July 4-8, 2018 in Halifax, Nova Scotia.

The Chair noted the difference in the conference this year due to the disbandment of school boards in the province of Nova Scotia. An important item to come out of the meeting was a statement stressing the importance of elected trustees and many feel that we will see a reversal of the existing trend.

The next meeting of the CSBA is scheduled for September 23 and 24 and will be held in St. John's.

Trustee Blake asked if there would be opportunity for this board to engage with CSBA during their meeting in September. The Chair indicated that this may be arranged through a meet and greet session.



6.2 **School Milk Foundation Report – July 10, 2018**

Trustee Culleton provided a report from the July 10, 2018 meeting. A copy of those minutes have been provided to all trustees for information purposes.

Trustee Culleton noted as indicated in the minutes that there was a slight decline in milk sales, which is in correlation with a population decrease. There was some discussion regarding the possibility that chocolate milk may not be available in schools in the future.

The next meeting of the School Milk Foundation is set for October 29, 2018.

6.3 **Education Foundation Report – No meetings.**

6.4 **NLISE Report- No meetings**

7 **Correspondence sent to the District**

- 7.1 Appointment of Assistant Director of Education (Programs) Avalon Region
- 7.2 Minister Approval Marine Atlantic (Sale of Land)
- 7.3 Minister Approval Sale of Bishops
- 7.4 Minister Approval Sale of Booth
- 7.5 Ministerial Approval Sale of Macpherson
- 7.6 Request for Nominee for Procurement Advisory Council
- 7.7 MUN PTF Recommendation Letter to EECD
- 7.8 MUN PTF Recommendation Report to EECD
- 7.9 Theatre NL Lease Request of St. Gerard's
- 7.10 Diocese of Corner Brook and Labrador to Theatre NL (Lease of St. Gerard's)
- 7.11 Diocese of Corner Brook and Labrador Acknowledgement
- 7.12 Minister Letter Annual Report Deadline
- 7.13 Minister Letter Approval of Itinerant Units
- 7.14 Minister Letter Bay d'Espoir Academy Response to Mayor
- 7.15 Ministerial Final Approved Sale of Booth
- 7.16 Ministerial Final Approval Sale of Macpherson
- 7.17 Ministerial Final Approval Sale of Bishops

In response to the question by Trustee Whittle, Mr. Hall indicated that of the 15 buildings to be sold, 3 are now sold, 2 are in process, and 1 is currently in negotiations. Trustee Whittle congratulated staff on the work being done in this regard

Trustee Kendell questioned a piece of correspondence that was not included here. It was indicated that this includes more formal correspondence and not operational mail or emails to individual trustees.



8. Correspondence sent from the District
 - 8.1. Appointment to Procurement Advisory Council
 - 8.2. Request Approval for sale of Bishops
 - 8.3. Request Approval for Sale of Booth
 - 8.4. Request Approval for Sale of Macpherson
 - 8.5. Request Approval for Site Selection of Bay d'Espoir Academy
 - 8.6. Request Final Approval for sale of Bishops
 - 8.7. Request Final Approval for sale of Booth
 - 8.8. Request Final Approval for sale of Macpherson
 - 8.9. Response to Theatre NL re lease of St. Gerard's
 - 8.10. Response to Diocese of Corner Brook and Labrador re lease of St. Gerard's
 - 8.11. Indian River High School Rainbow Crosswalk Support

9. Directors Report- Mr. Stack provided a presentation to the Board

The Chair thanked the Director for his report.

Trustee Kendell requested an update on the Strategic Plan. Mr. Stack indicated that it is in process and on time to meet the September 30th deadline.

There was some discussion regarding the status of Bishop Feild. This is under the jurisdiction of the Department of Works and we are unable to comment on the timeline.

There was some discussion regarding the current Conflict of Interest Policy and the use of facilities by school staff. Any changes would need to be discussed by the Finance and Operations Committee before it is brought back to the board table. It was noted that it must be in line with the current Government Conflict of Interest Policy.

In response to the question of Professional Development for trustees, the Chair indicated that he will arrange for a list of these opportunities to be sent out again via email in the coming days.

Prior to conclusion, Trustee Burden again raised his concern regarding his inability to have an item added to today's agenda. He indicated that he received some clarification on the process through the discussion today.

10. Adjournment to closed session at 4:35 PM by motion from John George.

Chair

Recording Secretary

