



**FINANCE & OPERATIONS COMMITTEE MEETING**  
**Friday, June 8, 2018 – 12p.m.**  
**NLESD Headquarters**  
**95 Elizabeth Avenue, St. John's, NL (Skype)**

**1. Call to Order**

A meeting of the Finance and Operations Committee of the Newfoundland and Labrador English School Board was called to order at 12:05p.m. on Friday, June 8, 2018.

Members Present: Thomas Kendell, Chair  
Goronwy Price, Board Chair  
Ray Bennett, Committee Member  
Wayne Lee, Committee Member  
Keith Culleton, Committee Member

NLESD Staff Present: Terry Hall, Assistant Director of Education – Finance and Business Administration/Student Transportation  
Lucy Warren, Associate Director of Education – Programs and Operations  
Jim Sinnott, Director of Facilities and Custodial Management  
Susan Clarke, Administrative Assistant (Finance/Recorder)

Regrets: Winston Carter, Committee Member  
Peter Whittle, Committee Member  
Corey Parsons, Committee Member  
Tony Stack, Director/CEO

**2. Approval of Agenda**

It was moved by Wayne Lee, seconded by Ray Bennett that the agenda be adopted as presented. *Carried.*

**3. Approval of Minutes – June 1, 2018**

It was moved by Goronwy Price, seconded by Keith Culleton that the minutes of June 1, 2018 be adopted as presented. *Carried.*

#### **4. New Business – Motion**

##### **4.1 Naming of School – Former Our Lady of Mercy Elementary/Appalachia High**

Tabled by Terry Hall, ADE (Finance and Business Administration/Student Transportation).

Correspondence was forwarded by Principals of both Appalachia High and Our Lady of Mercy Elementary on behalf of their respective School Councils. This correspondence requests approval of the selected name “**Bayview Academy**” for the new K-12 school to be housed at the former school locations.

The following process was undertaken by School Councils:

1. School community was informed that the schools were amalgamating and a new name would be selected.
2. School community was invited to submit name suggestions. The invitation was sent out through Synrevoice and a letter was posted on each school’s Facebook account. Students were also informed through the daily announcements.
3. A box was set up in each school’s office to collect suggestions. Emailed suggestions to the Principals were placed in the box as well. There was a total of 51 suggestions submitted.
4. The administration of both schools met to short list the suggestions. They removed names that did not make sense or they felt did not fill the criteria. This was discussed with School Councils at a meeting. This left 16 possible names for consideration.
5. Both School Councils came together to discuss the issue. Council members were read the guidelines and worked hard to ensure the name(s) would best represent all communities in the catchment area.
6. Council members felt there was no need to create a short list and survey the school community as they came to the agreement that only one name best fit the criteria.
7. A letter was sent to the School Board Trustee Chair for the next Board meeting to approve the submitted name.

##### **Motion:**

**Moved by Goronwy Price, seconded by Wayne Lee that the Finance and Operations Committee recommend to the Board, approval of the name “Bayview Academy” for the new K-12 school to be housed at the former Appalachia High and Our Lady of Mercy Elementary schools in St. George’s as requested by the School Councils of both schools. *Carried.***

##### **4.2 Site Selection for Bay d’Espoir Academy**

Tabled by Jim Sinnott, Director of Facilities and Custodial Management.

In capital requests from 2013 to 2018, the Newfoundland and Labrador English School District carried forward a request from the previous Nova Central School District for a new school to replace Bay d’Espoir Academy. This obviously became more imperative

since the primary/elementary wing and gymnasium of the school burned to the ground

in early 2017. The Board has indicated a preference for a completely new school vs. utilization of the smoke/fire damaged, but still standing, high school wing of the original building.

Representatives from the Department of Education and Early Childhood Development and the Department of Transportation and Works recently confirmed that the replacement school would be a completely new construction, and gave District staff the go ahead to seek a site for this new school. District staff have previously been approached by representatives of the Town Council of St. Alban's, where the vast majority of the students reside, regarding potential sites. The School Council of Bay d'Espoir Academy have also recently unanimously endorsed the Town of St. Alban's as the site for the new school.

In terms of specific site, there are two parcels of land adjacent to the temporary school where schools previously stood, and which the Town informs us the Crown Grant specifies use for schools. These would be the natural location for new school construction, pending confirmation of title and geotechnical/environmental suitability.

**Motion:**

**Moved by Goronwy Price, seconded by Wayne Lee that the Finance and Operations Committee recommend to the Board, approval to utilize the noted available school site in St. Alban's for the new Bay d'Espoir Academy, pending confirmation of suitability by the Department of Transportation and Works and further subject to Ministerial approval. Carried.**

**4.3 Naming of School – New CBS Elementary School**

Tabled by Terry Hall, ADE (Finance and Business Administration/Student Transportation).

Correspondence was forwarded to the School District by the School Council and Principal of the new CBS Elementary School indicating that they have followed District school naming policy and guidelines for the naming of the new school in CBS.

Name submission and voting process, with community involvement, was completed to select a name for the new elementary school in CBS that opened in September 2017.

There was a total of 49 suggested names submitted which were short listed to 7 by the School Council. There was a total of 40 votes cast once the short list was released.

- Admiral's Academy – 12
- Killick Academy – 0
- Riverside Academy – 7
- Heritage Academy – 1
- Bayside Academy – 3
- Admiral's Shore Academy – 5

Upward's Academy – 12

"Admiral's Academy" and "Upward's Academy" both tied with 12 votes each. However, the council felt upon further review, that Upward's Academy never really met the criteria in the policy/guidelines.

Therefore, the School Council of the new school in CBS is requesting the Board approve "Admiral's Academy" as the official school name for the CBS Elementary school.

**Motion:**

**Moved by Goronwy Price, seconded by Ray Bennett that the Finance and Operations Committee recommend to the Board, approval of the name "Admiral's Academy" for the new CBS Elementary school as requested by the School Council. *Carried.***

**5. Date of Next Meeting**

The next meeting will be held at the call of the Chair.

**6. Adjournment**

Motion to adjourn by Wayne Lee at 12:23pm. *Carried.*