

**Newfoundland and Labrador English
School Board Minutes**
January 14, 2017

1. OPENING

The Newfoundland and Labrador English School Board (NLESB) meeting took place on Saturday, January 14, 2017 at 3:43 p.m. at St. Teresas School, Mundy Pond Rd. The meeting was called to order by Chair of the Board, Goronwy Price.

Members present: Mr. Goronwy Price, Chair
Mr. Thomas Kendell
Mr. Bruce Cluney
Mr. Lester Simmons
Mr. Kevin Ryan
Mr. Keith Culleton
Mr. Wayne Lee
Mr. John Smith
Mr. Hayward Blake
Mr. John George
Ms. Jennifer Aspell
Mr. Hilary Primmer
Mr. Corey Parsons
Mr. Winston Carter
Mr. Peter Whittle
Mr. Raymond Bennett

Regrets: Mr. Scott Burden

Also in attendance: Mr. Darrin Pike, CEO/Director of Education
Mr. Lloyd Collins, Assistant Director of Education, Human Resources
Mr. Anthony Stack, Associate Director of Education, Programs & Operations
Mr. Terry Hall, Assistant Director of Education, Finance & Admin
Mr. Ken Morrissey, Director of Communications
Ms. Cheryl Gullage, Manager of Communications
Ms. Heather May, Senior Administrative Officer
Ms. Jackie Crane, Executive Assistant

2. ADOPTION OF AGENDA

Motion: It was moved by Tom Kendell, seconded by Lester Simmons, and carried that the agenda be adopted as presented.

3. MINUTES OF PREVIOUS MEETING

- 3.1 October 1, 2016 Minutes (John George/Peter Whittle) Carried
- 3.2 November 26 & 30, 2016 AGM Minutes (Corey Parsons/Jennifer Aspell) Carried

4. Business Arising

- 4.1 No Business Arising

5. Committee Reports- The Chair asks Vice-chair Tom Kendell to bring forward the reports from the Executive Committee and Trustee Aspell and Trustee Parsons to bring forward Finance and Operations and Programs and Human Resources reports as Chairs of those committees.

Tom Kendell, Vice Chair brought the following reports forward from the Executive Committee:

- 5.1 Executive Committee September 30, 2016- One motion passed by Executive on behalf of Board due to time sensitivity.

MOTION: that the Board accept the Executive Committee report of September 30, 2016. (Tom Kendell/Lester Simmons) Carried

- 5.2 Executive Committee October 20, 2016- Seven motions passed by Executive on behalf of Board due to time sensitivity.

MOTION: that the Board accept the Executive Committee report of October 20, 2016. (Tom Kendell/Bruce Cluney) Carried

- 5.3 Executive Committee November 17, 2016- One motion passed by Executive on behalf of Board due to time sensitivity.

MOTION: that the Board accept the Executive Committee report of November 17, 2016. (Tom Kendell/Winston Carter) Carried

- 5.4 Executive Committee December 15, 2016- Four motions passed by Executive on behalf of Board re endorsement for staff to move forward with school catchment reviews in different regions. One motion to table re Board Schedule Approval.

MOTION: that the Board approve the amended Board meeting schedule to reflect the April meeting being moved to Corner Brook and an updated budget approval to cover additional costs, as well all remaining scheduled Board meetings to take place on Saturday and Sunday. (Tom Kendell/John Smith) Carried

Jennifer Aspell, Chair of Finance and Operations brought the following reports forward from the Finance and Operations Committee:

- 5.5 Finance and Operations Committee October 1, 2016, all items for information purposes, no motions to table.

MOTION: that the Board accept the Finance and Operations Committee report of October 1, 2016. (Jennifer Aspell/Tom Kendell) Carried

- 5.6 Finance and Operations Committee November 26, 2016, one motion to table, Goronwy Price bought this forward on behalf of Trustee Aspell:



MOTION: that the Board accept the acclamation of trustee Jennifer Aspell as Chair of the Finance and Operations Committee for the 2016-2017 year. (Goronwy Price/Corey Parsons) Carried

5.7 Finance and Operations Committee December 21, Trustee Aspell bought the following motions to the table.

Budget Status Update

MOTION: That the Board, approve of the revised Budget Status Update for the period ending September 30, 2016. (Jennifer Aspell/John Smith) Carried

R & M Approval

MOTION: That the Board, approve of the prioritized Repairs and Maintenance Submission and further recommend that District staff be authorized to make adjustments to the list throughout the year, as operational needs warrant. (Jennifer Aspell/Bruce) Carried

Corey Parsons, Chair of the Programs and Human Resources Committee bought the following report to the table for October 1, 2016.

5.8 Programs and Human Resources Committee October 1, 2016, no motions to table.

MOTION: that the Board accept the Programs and Human Resources Committee report of October 1, 2016. (Corey Parsons/John George) Carried

5.9 Programs and Human Resources Committee January 4, 2017. Goronwy Price bought forward the following motion on behalf of Corey Parsons.

MOTION: that the Board accept the acclamation of trustee Corey Parsons as Chair of the Programs and Human Resources Committee for the 2016-2017 year. (Goronwy Price/John Smith) Carried

6. New Business

6.1 CEO Darrin Pike gave a briefing to the Board on the Quarterly/Fall Report, he stated that we would normally bring each quarter to the table but due to unforeseen circumstances we were unable to table the Fall report so we are tabling both quarters together. The Board were provided with the report for review and feedback

MOTION: that the Board accept the Quarterly/Fall Report as tabled. (John Smith/Lester Simmons) Carried

6.2 Amanda Broderick presented the Risk Management Report during the Board working session earlier that day. During that session there was a detailed discussion as well as a question and answer portion for the new Board. This was presented to the previous Board in 2016. Amanda gave an update on where the District is at present.

MOTION: that the Board accept the Risk Management Report as tabled. (Hayward Blake/John Smith) Carried

6.3 NLSBA REPORT- newsletter enclosed in package from CSBA for Board information.

6.4 Vacancy on School Milk Foundation Board. Trustee Peter Whittle was acclaimed to this position.



It was decided that the Executive will review the interest put forward by trustees for external committees, and the Executive will bring forward a recommendation on behalf of the Board. The committees left to decide are listed below:

NLSBA representation, four Trustees expressed interest.

Teacher Certification Committee, four Trustees expressed interest.

Teacher Certification Review Committee, two Trustees expressed interest.

Educational Leave Committee, one Trustee expressed interest.

6.5 Education Foundation, no report for this meeting because the committee has not yet been formed see enclosed names of trustees interested in sitting on committee. We have 10 trustees interested:

- 1 from Labrador
- 1 from Central
- 2 from Western
- 6 from Eastern

Executive Committee will also recommend this committee.

7. Correspondence to Department of Education

- 7.1 Letter Regarding Grand Falls-Windsor
- 7.2 Letter Regarding Baie Verte Property
- 7.3 Budget Approval Request
- 7.4 Request Approval to Purchase Buses
- 7.5 Request Approval Conche Quit Claim
- 7.6 CEO Approval to Sign R&M
- 7.7 Vacant Zone 1 Trustee Request
- 7.8 Request Appointment of AD for Western Region

8. Correspondence from Department of Education

- 8.1 Grand Falls-Windsor Contingent Approval
- 8.2 Bus Purchase Approval
- 8.3 Deed of Conche Quit Claim Approval
- 8.4 AD of Programs Western Region Approval
- 8.5 Blackwood Letter from DoE re Gander School
- 8.6 Capital Repairs and Maintenance Priorities Budget 2017
- 8.7 Letter Regarding Coleys Point School from Pam Parsons
- 8.8 Request from DoE to S. Colford re Holy Cross Junior High
- 8.9 Travel and Entertainment Directive
- 8.10 Colford from DoE Follow-up
- 8.11 Update Request on New School Mobile Witless Bay
- 8.12 Conditional Approval Baie Verte Property



9. Directors Report- Director Pike provided an update to the Board on our schools. The Report was posted online for their review.

10. Adjournment to Closed Session (Wayne Lee/ John Smith) Carried

Chair

Recording Secretary

