

Strawberry Marsh Rd  
Saturday, October 1, 2016  
9:30 A.M

***Board Meeting Minutes***

**1. OPENING**

A meeting of the Newfoundland & Labrador School Board was held on Saturday, October 1, 2016. The meeting was called to order at 9:30 AM by the Chair, Milton Peach.

Members present: Milton Peach, Chair  
Guy Elliott  
John George  
Fred Douglas  
Wayne Lee  
Newman Harris  
Nada Borden  
Kim Cheeks  
Goronwy Price  
George Sheppard  
Eric Snow

Regrets: Don Brown  
Gary Baikie  
Rick Martin

Also in attendance: Darrin Pike, CEO/Director of Education  
Jackie Crane, Executive Assistant  
Anthony Stack, Assistant Director of Education  
Lloyd Collins, Assistant Director of Education  
Terry Hall, Assistant Director of Education  
Ken Morrissey, Director of Communications

The Chair welcomed the trustees and staff to the last scheduled meeting of this current Board. He thanked them all for their commitment to the students of our Province.

**2. ADOPTION OF AGENDA**

**Motion:** The Board agreed to unanimously adopt the agenda. (George Sheppard/Fred Douglas) Carried

**3. CONSIDERATION OF MINUTES**

- 3.1 The minutes of June 4, 2016, Board meeting were adopted as presented. (Nada Borden/Guy Elliot)  
Carried
- 3.2 The minutes of August 10, 2016, Board meeting were adopted as presented (John George/Wayne Lee)  
Carried
- 3.3 The minutes of September 20, 2016, Board meeting were adopted as presented (Nada Borden/Guy Elliot) Carried

**4. BUSINESS ARISING**

**4.1 No Business Arising**

**5. COMMITTEE REPORTS-** Trustee, Mr. Goronwy Price presented the committee meetings and gave a summary of all meetings.

**5.1 EXECUTIVE COMMITTEE REPORT June 3, 2016.**

No motions coming forward from this meeting.

**5.2 EXECUTIVE COMMITTEE REPORT June 16, 2016**

No motions coming forward from this meeting. Committee acted on behalf of the Board.

**5.3 EXECUTIVE COMMITTEE REPORT August 2, 2016**

No motions coming forward from this meeting. Committee acted on behalf of the Board.

**5.4 EXECUTIVE COMMITTEE REPORT August 15, 2016**

No motions coming forward from this meeting.

**5.5 EXECUTIVE COMMITTEE REPORT September 15, 2016**

No motions coming forward from this meeting. Committee acted on behalf of the Board.

**5.6 FINANCE COMMITTEE REPORT September 27, 2016**

**5.6.1 Budget Approval 2016-2017 School Year**

**MOTION:**

That the Board, approve of the Newfoundland and Labrador English School District's balanced operating budget for the 12 month period July 1, 2016 to June 30, 2017. (Goronwy Price/Eric Snow) Carried

**5.6.2 Budget Status Update – Period Ending March 31, 2016**

**MOTION:**

That the Board, approve of the March 31, 2016 revised budget and status update. (Goronwy Price/John George)  
Carried

### **5.6.3 Approval to Borrow – Bus Purchases 2016**

#### **MOTION:**

That the Board, give approval to:

- a) purchase 7 buses for Eastern Region at a per unit cost of \$109,317.23(plus HST); 2 buses for Western Region at a per unit cost of \$108,470.23(plus HST); 8 buses for Central Region at a per unit cost of \$108,712.23(plus HST); 1 bus for Central Region at a per unit cost of \$113,087.04(plus HST); 1 bus for Labrador Region at a per unit cost of \$110,967.23(plus HST); and 1 bus for Labrador Region at a per unit cost of 108,770.11(plus HST); and
  
- b) borrow up to \$3,000,000.00 with an amortization period of twelve years,

with such approvals further subject to Ministerial approval. (Goronwy Price/Guy Elliott) Carried

### **5.6.4 Conche Property – Deed of Quit Claim**

#### **MOTION:**

That the Board, approve for the Newfoundland and Labrador English School District to provide a Deed of Quit Claim in favor of the RCEC for the Sacred Heart School Property in Conche, subject to Ministerial approval. (Goronwy Price/Nada Borden) Carried

## **6. NEW BUSINESS**

### **6.1 Newfoundland and Labrador School Boards Association**

Trustee Price gave the Board an update on the NLSBA, he stated the office is being relocated to the new residence of NLESD. Brian Shortall is currently moved from this office and is awaiting office space. Mr. Price has been recently elected as the Vice President of CSBA. The school board election is coming up next month and Mr. Price will be offering himself up as a candidate, if he is not successful his role at NLSBA and CSBA will obviously change. (Goronwy Price/John George)

### **6.2 School Milk Foundation Report**

The School Milk Foundation NL held its June 15, 2016, Board Meeting via teleconference. The main purpose of the meeting was to approve the budget for the 2016 – 2017 fiscal period.

Minutes of the Board meeting held on March 22, 2016, were adopted. The Income Statement covering the period July 1, 2015 to April 30, 2016, was reviewed and accepted. Due to a change in the fiscal period, a 14-month budget was presented and approved including an increase in the promotions budget for the development of a new promotion for the school year 2017-2018. Several new promotions are being implemented during this fall.

During the last 14 months, the School Milk Foundation has undergone a major brand redevelopment and in an effort to modernize the registration process, online registration is now available for all schools.

A brand new school milk packaging initiative, which was undertaken during the past 14 months, culminated with the official launch taking place at Gould's Elementary on Wednesday, September 28<sup>th</sup> - coinciding with World Milk Day. Very pleased that our Chair, Mr. Milton Peach, was able to attend this event and address the students of Gould's Elementary. Free milk was provided to all students in the province.

The next regular meeting of the SMF Board is scheduled to be held in Corner Brook with a tentative date of November 17, 2016. (Nada Borden/John George) Carried

### **6.3 Education Foundation Report**

The Education Foundation committee met via teleconference on Friday September 16. After approving the minutes of the May 31, 2016 meeting the committee moved directly to the 3 new business items for consideration.

First, the committee approved the names of the 25 individuals who were selected through the evaluation process as recipients of the Foundation scholarships for the 2015-2016 school year. While the number of applications were down from last year (56 versus 92) the evaluation committee still had representation from across the entire District to consider. The committee was able to adhere to its policy and award as follows: Labrador – 2, Western – 4, Central – 4 and Eastern – 15.

The committee also approved the Foundation Audited Financial Statements for the year ended December 31, 2015. The audit was completed by Byron Smith. The results presented were as expected year operated as expected and were accepted by the committee.

The final item the committee approved was the printing of calendars again for the current 2016/17 school year. Feedback from last year calendars that were distributed was extremely positive and people are actually asking if they will be made available again this year. It was decided to continue with the calendars again. (George Sheppard/John George) Carried

### **6.4 Annual Report 2015-2016**

The Annual Report was tabled by Trustee Goronwy Price:

**MOTION:** that the Board accept the draft Annual Report 2015-2016 as tabled, with any significant changes to come back to the Board. (Goronwy Price/Fred Douglas) Carried

## **6. Correspondence to Department of Education**

- 7.1. May 25, 2016, Associate Director Appointment
- 7.2. June 2, 2016, Summer Games Request
- 7.3. June 17, 2016, Assistant Director Appointment (temporary)
- 7.4. July 15, 2016 Correct Error in Constitution
- 7.5. August 5, 2016, Assistant Director Appointment

## **7. Correspondence from Department of Education**

- 8.1 May 26, 2016, Associate Director Approval
- 8.2. June 11, 2016, Student Assistant Allocation
- 8.3. June 14, 2016, Repairs and Maintenance Program for Fiscal year 2016-2017

- 8.4. June 22, 2016, Opening and Closing Dates 2017-2019
  - 8.5. June 22, 2016, Approval Temporary Appointment
  - 8.6. June 24, 2016, Teaching Units
  - 8.7. June 29, 2016, Budget Decisions
  - 8.8. June 30, 2016, Easement For New CBS School
  - 8.9. July 4, 2016, Consultant Contracts for Environmental Services
  - 8.10. July 6, 2016, Demolition of Former St. Anthony Elementary
  - 8.11. July 7, 2016, Northern Lights Academy In Rigolet
  - 8.12. July 8, 2016, Henry Gordon Academy in Cartwright
  - 8.13. July 8, 2016, Queen of Peace Middle School, Happy Valley Goose Bay
  - 8.14. July 18, 2016, Exploits Valley Primary, Grand Falls-Windsor
  - 8.15. July 25, 2016, Allocation
  - 8.16. August 8, 2016, Hillview Academy, Norris Arm
  - 8.17. August 10, 2016, Assistant Director Approval
  - 8.18. August 10, 2016 Constitution Approval
  - 8.19. August 16, 2016 Election Notification
  - 8.20. August 29, 2016, Holy Cross Junior High
- 8. Director's Report-** Mr. Darrin Pike, CEO/Director of Education presented his update for October 1, 2016. (attached)

**10. ADJOURNMENT TO CLOSED**

There being no further business the meeting adjourned at 10:50 AM by motion from Guy Elliott.

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Chair

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Recording Secretary