

Strawberry Marsh Rd
Saturday, June 4, 2016
9:00 A.M

Board Meeting Minutes

1. OPENING

A meeting of the Newfoundland & Labrador School Board was held on Saturday, June 4, 2016. The meeting was called to order at 9:00 AM by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Guy Elliott
John George
Fred Douglas
Wayne Lee
Newman Harris
Nada Borden
Rick Martin
Kim Cheeks

Regrets: Don Brown
Goronwy Price
Eric Snow
Gary Baikie
George Sheppard

Also in attendance: Darrin Pike, CEO/Director of Education
Jackie Crane, Executive Assistant
Heather Hillier, Senior Administration Officer
Anthony Stack, Assistant Director of Education
Gerald Buffett, Assistant Director of Education
Terry Hall, Assistant Director of Education
Ken Morrissey, Director of Communications
Cheryl Gullage, Manager of Communications

The Chair welcomed the trustees and staff to the meeting.

2. ADOPTION OF AGENDA

Motion: The Board agreed to unanimously adopt the agenda. (Wayne Lee/Newman Harris) *Carried*

3. CONSIDERATION OF MINUTES

3.1 The minutes of April 16, 2016, Board meeting were adopted as presented. (Fred Douglas/John George) Carried

4. BUSINESS ARISING

4.1 **No Business Arising**

5. COMMITTEE REPORTS

5.1 EXECUTIVE COMMITTEE REPORT April 15, 2016.

Trustee, Mr. Guy Elliott, member of the Executive Committee for 2015-2016 year provided an overview of the above noted committee meeting. He stated that there was one motion that was passed by the Executive on behalf of the Board due to time sensitivity. Information is included in the package.

5.2 EXECUTIVE COMMITTEE REPORT May 27, 2016

Trustee, Mr. Guy Elliott, member of the Executive Committee for 2015-2016 year provided an overview of the above noted committee meeting. He stated one motion was passed by Executive on behalf of the Board due to time sensitivity and two motions are being tabled here today.

5.2.1 Risk Management

The District staff have been working together to create a Risk Management Program. We are tableing that program today as a follow up from the presentation from Amanda Broderick. Our four divisions of the Board will be required to do a risk list for the District to assess next year and all subsequent years. The role of the Board is oversight. The objective is to identify the risk and develop ways to mitigate that risk. Amanda Broderick is the lead on this project and she presented to the Board at our working session on June 3, 2016.

MOTION: That the Board, approve the Risk Management Program as presented. (Guy Elliott/Nada Borden) Carried

5.2.2 Strategic Plan Development Process

Our current Strategic Plan will expire June 2017 and the District is proposing the provided process to complete our new Strategic Plan. A few options were put forward and it was decided to have five (5) focus groups, one for each region and one other provincial in scope.

MOTION: That the Board approve the Strategic Plan Process as outlined in the tabled plan. (Guy Elliott/Rick Martin) Carried

5.3 FINANCE & OPERATIONS COMMITTEE REPORT FROM May 6, 2016

Trustee, Ms. Nada Borden, member of the Finance & Operations Committee for 2015-2016 school year provided an overview of the meeting held on May 6, 2016. She brought the following motion forward:

5.3.1 Annual RM submission to DEECD

Each year the District makes a submission to the Department of Education and Early Childhood Development (DEECD) regarding requests for repairs and maintenance project funding. In turn, the DEECD develops a program of work – to fit within their annual budget allocation – drawn from:

1. projects that have been identified, often with planning completed, in previous years;
2. the Board's annual Repairs and Maintenance Submission; and/or
3. emergent priorities (e.g. sudden failure in building components that require immediate repair).

MOTION: that the Board accept the prioritized Repairs and Maintenance Submission, and further recommend that District staff be authorized to make adjustments to the list throughout the year, as operational needs warrant. (Nada Borden/John George) Carried

5.4 PROGRAMS AND HUMAN RESOURCES REPORT FROM April 29, 2016

Trustee, Mr. Fred Douglas, Chair of the Programs and Human Resources Committee gave an overview of the meeting held on April 29, there are no motions coming forward.

6. NEW BUSINESS

6.1 **Newfoundland and Labrador School Boards Association-** deferred to next meeting.

6.2 **School Milk Foundation Report-**no meeting since last Board meeting. The Finance Committee did meet by teleconference to approve a budget. Next meeting set for June 15, 2016.

6.3 **Education Foundation Report-** Terry Hall gave an update from the Foundation due to Trustee Sheppard's absence. It was suggested that a news release be sent out to highlight the good things going on in our schools.

This past week, the Education Foundation Committee approved the winners for our first-ever Education Foundation Awards and Grants Program. As noted previously for this Board, 19 applications were received for the Grants, with no applications received from Western Region's two Grants, and 19 applications were received for the Awards, with no applications received from Labrador Region's one Award.

As this was the inaugural effort, once the judging committee presented their scoring, the Committee made some decisions in order to maximize the outreach of these efforts. These decisions will be factored into our future programs and will be highlighted for applicants. They are a) only one Award or Grant will be presented in a given year to a single school and b) in the absence of an eligible application in a given region, the Award or Grant will be made available At Large to the remaining applicants.

There were many interesting, engaging and thoughtful proposals received and while the judging committee did have a significant undertaking in determining the successful projects, we are pleased to be awarding a total of 10 Innovation Awards and 10 Innovation Grants. It is our intention to notify successful projects this week, as well as those who were unsuccessful to encourage them to apply again in for next year's awards.

Winning projects will be profiled on the Foundation Website and promoted by the District. Before that occurs, we intend to provide all trustees with a synopsis document that outlines the intent of each of the winning proposals.

The successful projects (in no particular order) are as follows (At Large recipients are highlighted):

Awards	Grants
<p>Labrador – <i>No one applied from Lab.</i> <i>One At Large project chosen in its place</i> Topsail Elementary (Amy Pennell)</p>	<p>Labrador Menihek High (Peter McCormack)</p>
<p>Western Stephenville Primary (Colleen Ryan et al) Humber Elementary (Sonya Dewling Salyzyn)</p>	<p>Western – <i>No one applied from Western.</i> <i>Two At Large projects have been chosen in their place</i> Leary’s Brook Junior High (Sarah Comerford) Beachy Cove Elementary (Meghan Lindsay)</p>
<p>Central Smallwood Academy (Paula Ennis - Film project) Holy Cross School (Cathy Baker)</p>	<p>Central Gander Academy (Brian Kennedy) <i>Only one eligible application was received, therefore one At Large project has been chosen in place of Central.</i> St. Augustine’s Elementary (Andrea Clarke)</p>
<p>Eastern Goulds Elementary (Jaime Snow-Parsons) Morris Academy (Lori Powell et al/STEM Sisters) Holy Trinity Elementary (Leigh Borden) Riverside Elementary (Jamie Loveless et al) St. Lawrence Academy (Elizabeth Cull)</p>	<p>Eastern Queen Elizabeth High (Davin Baxendale) St. Michael’s Regional High (Brad Jones) Prince of Wales Collegiate (Alison Edwards) St. Edward's Elementary (Susanne O'Keefe) Crescent Collegiate (David Brothen)</p>

6.4 Quarterly Report

The Quarterly report was tabled at our last meeting and the trustees were asked to review and provide any feedback to Heather Hillier. There were no changes to the document and the trustees will now vote to accept the Quarterly Report.

MOTION: that the Board accept the quarterly report as tabled at the June 4, 2016 meeting. (Guy Elliott/Fred Douglas) Carried

7. Correspondence to Department of Education

- 7.1 Notification of Motion to Close Whitbourne Elementary
- 7.2 Notification of Motion to Close Holy Cross Jr. High
- 7.3 Notification of Motion to Change Feeder System
- 7.4 Notification of Motion to Close Sacred Heart All Grade
- 7.5 Notification of Motion to Close Long Island Academy

- 7.6 Notification of Motion to Close Heritage Academy
- 7.7 Two Day Closure Request to Accommodate Reorganization
- 7.8 Octagon Pond Elementary
- 7.9 Occupancy 95 Elizabeth Avenue

8. Correspondence from Department of Education

- 8.1 Robert Leckie Sale
- 8.2 Acknowledge Closure of Five Schools
- 8.3 Approve Two Day Closure to Accommodate Reorganization
- 8.4 Severance Fund
- 8.5 Follow up to Two Day Closure Request
- 8.6 NLESD Occupancy 95 Elizabeth Avenue

9. Director's Report- Mr. Darrin Pike, CEO/Director of Education presented his update for June 4, 2016. (attached)

10. ADJOURNMENT TO CLOSED

There being no further business the meeting adjourned at 10:45 AM by motion from John George.

Chair

Recording Secretary