

Strawberry Marsh Rd
Saturday, January 23, 2016
9:00 A.M

Board Meeting Minutes

1. OPENING

A meeting of the Newfoundland & Labrador School Board was held on Saturday, January 23, 2016 The meeting was called to order at 9:00 AM by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Goronwy Price
Guy Elliott
John George
George Sheppard
Eric Snow
Fred Douglas
Wayne Lee
Newman Harris
Nada Borden
Kim Cheeks
Donald Brown

Regrets: Gary Baikie
Rick Martin

Also in attendance: Darrin Pike, CEO/Director of Education
Jackie Crane, Executive Assistant
Heather Hillier, Senior Administration Officer
Jeff Thompson, Associate Director of Education
Anthony Stack, Assistant Director of Education
Gerald Buffett, Assistant Director of Education
Terry Hall, Assistant Director of Education
Ken Morrissey, Director of Communications
Cheryl Gullage, Manager of Communications

The Chair welcomed the trustees and staff to the meeting. He acknowledged Brian Madore from VOXM was attending our meeting. The Board spoke about the school shooting in Saskatchewan and the Board held a moment of silence.

2. ADOPTION OF AGENDA

Motion: The Board agreed to amend the agenda to add item 5.4 Education Foundation Report and 6.5 Quarterly Report. The amended agenda was unanimously adopted. (Don Brown/Fred Douglas)
Carried

3. CONSIDERATION OF MINUTES

3.1 The minutes of December 3, 2015, Board meeting were adopted as presented. (Nada Borden/Guy Elliott) Carried

4. BUSINESS ARISING

4.1 No business arising

5. COMMITTEE REPORTS

5.1 EXECUTIVE COMMITTEE REPORT December 3, 2015

Trustee, Mr. Goronwy Price, Vice-Chair of the Executive Committee for 2015-2016 year provided an overview of the December 3, 2015 committee meeting. He stated the meeting was held to address some time sensitive issues. Two motions were passed by the executive on behalf of the Board of Trustees.

5.2 FINANCE & OPERATIONS COMMITTEE REPORT FROM December 3, 2015

Trustee, Mr. Goronwy Price, Chair of the Finance & Operations Committee for 2015-2016 provided an overview of the meeting held on December 3, 2015. He brought the following motion forward:

Budget Status Update for Period Ending September 30, 2015

Finance and Business Administration tabled the budget status update for the period ending September 30, 2015.

Budget highlights include:

Total Revenues

Revised Budget (total)	\$784.44 Million
Revised Budget (net of block funding from DOE)	\$109.28 Million
Revenue earned to September 30, 2015 (net)	\$ 24.06 Million

Total Expenses

Revised Budget (total)	\$784.44 Million
Revised Budget (net of items block funded by DOE)	\$109.28 Million
Incurred/encumbered to September 30, 2015 (net)	\$ 21.87 Million
% Budget remaining (net)	80%

Expenses are expected to remain within budget for the 2015-2016 fiscal year, although certain expenditures may exceed the approved budget allocation and budget transfers within these categories may be required.



MOTION: That the Board, approve of the September 30, 2015 revised budget and status update. (Goronwy Price/Wayne Lee) Carried

5.3 **PROGRAMS & HUMAN RESOURCES COMMITTEE REPORT FROM December 3, 2015**

Trustee, Mr. Fred Douglas, Chair of the Programs & Human Resources Committee for 2015-2016 provided an overview of their last meeting. He put the following motion forward:

Consideration of Draft Policy: Child Protection

The Child Protection Policy was originally approved in June 2014. Since then, further clarity has been sought and adjustments have been made to the wording of the policy and the administrative regulations. This is simply an updated version of the policy. It was also indicated that once all policies have been merged, it will be a regular practice to revisit and adjust policies as needed.

There have not been a lot of changes to the Child Protection Policy and it was pointed out that the most significant one has been in reference to students making allegations against other students. There is a separate process in place at schools for these types of situations.

It was also noted that the policy has been reviewed by legal counsel, as well as the Department of Education, the Office of the Child Youth Advocate, and Child, Youth and Family Services. We are currently awaiting feedback from CYFS on the administrative regulations and will take their comments into consideration. It will also be reviewed next week at the Leadership meetings and feedback requested. The result should be a stronger set of guidelines.

MOTION: that the Board, approve the Child Protection Policy as tabled at the December 3, 2015 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Eric Snow) Carried

5.4 **EDUCATION FOUNDATION REPORT-** Trustee Sheppard provided an update on the Innovation Awards:

As you are aware we are establishing an innovative educator award, along with an innovative education project grant process.

The intention is to support innovation and student engagement throughout the District.

A committee of District staff, including Senior Education Officers, technology teachers and IT staff, have just recently finalized criteria guidelines for the application process which will allow teachers to apply for these initiatives.

I will share the application guidelines with members of the Foundation this coming week for their review. I will then share them with the Board and they will be provided to staff throughout the District.

Once the guidelines are sent to schools I encourage you to highlight them with administrators in your area and encourage teachers to apply.

The application deadline is March 4, 2016.



6. NEW BUSINESS

6.1 **NLESD School Review-** the Assistant Director of Education, Mr. Tony Stack, provided the Board with an in-depth PowerPoint of five (5) school systems up for review for the 2015-2016 school year. The five systems are listed below as well as the motion put to the Board table.

MOTION: That the Board approve the following 5 reviews:

Eastern Region:

1. **Holy Heart High School and Prince of Wales Collegiate system** regarding Holy Cross Junior High being accommodated at Br. Rice Junior High (both 7-9, St. John's)
2. **Crescent Academy system** regarding Whitbourne Elementary (K-6, Whitbourne) being accommodated at Woodland Elementary (K-6, Dildo)

Central Region:

3. **Pearson Academy system** regarding Heritage Academy (K-3, Greenspond) being accommodated at Pearson Academy (K-12, Wesleyville)
4. **Long Island Academy** (7-12, Beaumont) being accommodated at Dorset Collegiate (Pilley's Island, 7-12)

Western Region:

5. **Sacred Heart All Grade system** (K-12, Conche) being accommodated at Cloud River Academy system (K-12, Roddickton)
(Goronwy Price/Fred Douglas) Carried

6.2 **Board Meeting Schedule Revised-** with the school review motion (above) passed, there is a need to adjust the Board meeting schedule to allow timelines for school review and meetings.

MOTION: that the Board approve the amended Board meeting schedule for the 2015-2016 school year with an additional change for the Corner Brook meeting be moved to St. John's. (Goronwy Price/Don Brown) Carried

6.3 Newfoundland and Labrador School Boards Association

Trustee Goronwy Price provided a report to the Board on the Newfoundland and Labrador School Boards Association (NLSBA). Trustee Price stated that the next NLSBA meeting will be held next month, due to a conflict with the NLSBA President the meeting has been delayed. He stated the next meeting will be by teleconference.

Some feedback was provided to Trustee Price regarding the next NLSBA and the feeling was that it should not be done by teleconference and that it should be done in person.

6.4 School Milk Foundation Report

Trustee Nada Borden provided a report to the Board from the School Milk Foundation.

A regular board meeting of the School Milk Foundation was held on December 16, 2015. Items on the Agenda included:

- Promotions Review Update
- Operating Revenue
- Staff Update – Regional Representatives
- Income Statement 1st Quarter to September 30, 2015



- SMF Report/SMF Sales Report
- Proposed 2016 meeting Schedule

Promotions have been revised with the focus shifted to integrate social media promotions with the goal to generate more milk consumption. SMFNL has also adopted a new branding as well as a new website and new packaging of its products.

The SMF participated in three trade shows this fall with Moonica present at all three events. During school tours, emphasis was placed on educating students about dairy farming. Fairgoers also received free milk from SMFNL and DFNL. SMF continues to support School Sports NL which has been quite successful.

The Board approved an operating reserve of \$250,000 be allocated from the unrestricted net assets.

The Regional representatives have completed nutrition presentations to schools in the Metro Avalon and Central regions with plans to carry out presentations in the Western Region.

The Income Statement for 1st Quarter revealed expenditures to be within budget for the period.

It was noted in the SMF Report that the School Lunch Association which operates in 25 schools on the Avalon does not promote SMF programming. Thus we have seen a decline in Milk Sales of 12% over the 2014/2015 school year. Suggestions made to remedy this will be pursued.

It was proposed and approved that SMFNL will decrease the number of Board meetings for 2016 from 4 to 3, with one of these meetings – the June meeting to approve the Budget – be held via teleconference.

The next regular Board meeting is scheduled for February 25, 2016.

6.5 Quarterly Report- the Quarterly Report has been tabled for review and feedback. It will be brought back to the next meeting for motion to accept. The Director, Darrin Pike, said it will be reviewed in more detail during his report a little later in the meeting.

7. Correspondence to Minister

7.1 December 2, 2015, Congratulations Premier Designate Ball

7.2 December 8, 2015, Request Approval re All Saints School and Leased Property

7.3 December 10, 2015, Submission of Capital Priorities

7.4 December 14, 2015, Congratulations Minister Kirby

8. Correspondence from Minister

8.1 January 12, 2016, Government Renewal Initiative

9. Director's Report- Mr. Darrin Pike, CEO/Director of Education presented his update for January 2016. (attached)



10. ADJOURNMENT TO CLOSED SESSION

There being no further business the meeting adjourned at 10:15 AM by motion from Goronwy Price.

Chair

Recording Secretary

