

**November 22, 2013**  
*Executive Meeting*

**1. OPENING**

An Executive Committee meeting of the Newfoundland & Labrador English School Board was held by on Friday, November 22, 2013. The meeting was called to order at 12:40 p.m. by the Chair, Milton Peach.

Members present: Milton Peach, Chair  
Goronwy Price  
Guy Elliott  
Nada Borden  
John George  
Eric Snow

Also in attendance: Mr. Darrin Pike, CEO/Director of Education  
Ms. Jackie Crane, Executive Assistant  
Ms. Heather Hillier, Senior Administrative Officer  
Mr. Larry Blanchard, Assistant Director of Education

The Chair welcomed the trustees and staff to the meeting and thanked all for making the time to attend the meeting.

**2. ADOPTION OF AGENDA** (*Goronwy Price/John George* ) *Carried*

**Motion:** The Board agreed unanimously to adopt the agenda.

**3. CONSIDERATION OF MINUTES**

Minutes- November 4, 2013

**Motion:** The Board agreed unanimously to adopt the minutes of November 4, 2013  
(Nada Borden/Eric Snow) *Carried*

**4. BUSINESS ARISING**

No business arising.

## 5. NEW BUSINESS

### 5.1 Distinguishing Closed Sessions for Programs & Human Resources Committee/Finance & Operations Committee

The trustees discussed how committee meetings should proceed when dealing with sensitive topics. As a District we have to be transparent and open and operate on the basis of open meetings and only close meetings by a motion when sensitive topics are discussed. It was decided that all committee meetings would be open with minutes posted unless a vote was taken to go into closed session.

### 5.2 Teleconference Meetings

Our teleconference meetings will be special meetings that need to be held outside of our regular scheduled Public Board Meetings and they will be open meetings, unless voted upon to close, and the minutes will be posted on our website. Special meetings are dealt with in the Schools Act, 1997, and are limited to the topic at hand that could not wait until the regular scheduled meeting of the Board. Due to the time in between meetings it will be necessary, on occasion, to bring forward board business or a Notice of Motion during teleconference meetings. Our first Notice of Motion to come forward through a teleconference meetings will be in December when we bring forward the Notice of Motion for our Constitution and By-Laws.

It was expressed that if a teleconference is called, all must join by teleconference. It was agreed that the CEO and the Chair could join the teleconference together from the Board office.

### 5.3 Graduation Representation

A discussion was held regarding representation at school events. The previous districts had many trustees to attend these events, however, it has become a challenge with less trustees to attend without incurring huge costs and impacting on our human resources. We do not have a budget to support the representation at school events. The Chair asked the CEO to do some research on cost and human resources required and report back to the Executive Committee.

The following two motions were approved in Principle only pending a full discussion at the Board table during the Working Session scheduled for November 22, 2013. (Goronwy/John George) Carried

### 5.4 Suspension Policy Interim

**MOTION:** That the Executive Committee recommend to the Board, approval of the Suspension Policy Interim as tabled at the November 22, 2013 meeting of the Executive Committee of the Board.



5.5 **Appeals Policy Interim**

**MOTION:** That the Executive Committee recommend to the Board, approval of the Appeals Policy Interim as tabled at the November 23, 2013 meeting of the Executive Committee of the Board.

6. **ADJOURNMENT TO CLOSED SESSION**

There being no further business the meeting adjourned at 1:30 p.m. by a motion from Nada Borden and Guy Elliott. .

