



OFFICE OF THE ASSISTANT DIRECTOR
(Finance & Business Administration)

Board Chair: Milton Peach
C.E.O./Director of Education: Darrin Pike

EXECUTIVE COMMITTEE MEETING

Thursday, February 12, 2015 –9:30 a.m.

TELECONFERENCE

1. OPENING

An Executive Committee meeting of the Newfoundland & Labrador English School Board was held by on Thursday, February 12, 2015 by teleconference. The meeting was called to order at 9:30 a.m. by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Guy Elliott
Nada Borden
John George
Eric Snow
Goronwy Price

Also in attendance: Mr. Darrin Pike, CEO/Director of Education
Mr. Larry Blanchard, Assistant Director of Education
Ms. Jackie Crane, Executive Assistant

The Chair welcomed the trustees and staff to the meeting and thanked all for making the time to call in for this meeting.

2. ADOPTION OF AGENDA *(Goronwy Price/John George) Carried*

Motion: The Executive Committee agreed unanimously to adopt the amended agenda.

3. CONSIDERATION OF MINUTES

3.1 No minutes to consider as this meeting was called to deal with two pressing issues.

4. BUSINESS ARISING

4.1 No Business arising

5. NEW BUSINESS

5.1 O'Donel Chapel

Trustee Nada Borden, Chair of the Finance Committee briefly explained this agenda item as it has already been tabled at the Finance & Operations Committee meeting and a recommendation was tabled by the Committee at that time.

O'Donel High School was constructed by the provincial government in 1985, and as part of the construction project, it was agreed to build a chapel onto what was then a Roman Catholic School – and the Roman Catholic Episcopal Corporation (RCEC) would reimburse government the cost to construct the chapel. In the early 2000's, the RCEC constructed a new church (St. Peter's Parish) to replace the chapel at O'Donel High School. With no further use for the chapel, the District entered into a lease agreement with the RCEC, and the school began to use the former chapel for school purposes – which still continues.

In accordance with the 1985 agreement, and subsequent 2005 lease, the RCEC has given the District notice of termination of the lease and further requested that the District purchase the chapel portion of the building for appraised value of \$155,000 (but not less than the construction cost of \$147,131.03).

The District has been advised by legal counsel that while the District is not obliged to acquire the former chapel, refusal could result in the District having to vacate the chapel portion of the building, and/or potential exposure to a claim for damages.

The former chapel portion has been fully integrated with the school's curriculum delivery and loss of use of this portion of the building would very negatively affect delivery of instruction at the school – in particular physical education and wellness, as well as robotics and sciences.

MOTION: That the Executive Committee grant approval to utilize up to \$155,000 of special incentives funding to acquire the former chapel portion of the O'Donel High School building, further subject to Ministerial approval. (Nada Borden/John George) Carried

5.2 Information Technology Initiatives

Trustee Nada Borden, Chair of the Finance Committee briefly explained this agenda item as it has already been tabled at the Finance & Operations Committee meeting and a recommendation was tabled by the committee at that time.

The remaining 2014 – 2015 information technology budget does not allow for completion of three important organizational projects:

Active Directory Design – this step is a necessary foundational step in order to build a single province-wide network for the District. Completion of active directory will make the District network more manageable, enhance network integrity and allow for implementation of stronger systems security and user access controls. Without completion of active directory, it will not be possible to build a single provincial K-12 information network. \$25,000

Disaster Recovery Planning – in order to ensure business continuity in the event of a critical loss of District Office information systems, it is necessary to have data accessible at an alternate site – Gander. \$53,000

Finalization of email consolidation – additional consultation with the application vendor is required to finalize implementation of the provincial instance of the District’s email system (FirstClass). \$16,000

MOTION: That the Executive Committee grant approval to utilize \$94,000 of special incentives funding to address strategic information systems priorities, further subject to Ministerial approval. (Nada Borden/John George) Carried

6. ADJOURNMENT

There being no further business the meeting adjourned at 10:00 A.M. by a motion from John George.