



OFFICE OF THE DIRECTOR

Board Chair: Milton Peach  
C.E.O./Director of Education: Darrin Pike

## EXECUTIVE COMMITTEE MEETING

Friday, June 5, 2015

11:00 AM

### 1. OPENING

An Executive Committee meeting of the Newfoundland & Labrador English School Board was held by on Friday, June 5, 2015. The meeting was called to order at 11:00 a.m. by the Chair, Milton Peach.

Members present: Milton Peach, Chair  
Guy Elliott  
Eric Snow  
Nada Borden  
John George  
Goronwy Price

Also in attendance: Mr. Darrin Pike, CEO/Director of Education  
Mr. Lloyd Collins, Assistant Director of Education- Human Resources  
Mr. Jeff Thompson, Associate Director of Education- Programs  
Mr. Tony Stack, Assistant Director of Education- Operations  
Mr. Terry Hall, Assistant Director of Education- Finance & Administration  
Ms. Heather Hillier, Senior Administrative Officer  
Ms. Jackie Crane, Executive Assistant

### 2. ADOPTION OF AGENDA *(Goronwy Price/John George) Carried*

**Motion:** The Executive Committee agreed unanimously to adopt the agenda.

### 3. CONSIDERATION OF MINUTES

- 3.1 March 4, 2015 (John George/Guy Elliott) Carried
- 3.2 May 3, 2015 (Nada Borden/John George) Carried

#### **4. BUSINESS ARISING**

4.1 No Business arising

#### **5. NEW BUSINESS**

##### **5.1 Mary Queen of Peace Easement**

###### **Request**

The Newfoundland and Labrador English School District has been contacted by LaurMax Development regarding the approval of an easement along the Mary Queen of Peace School Property.

###### **Detail**

The Roman Catholic Episcopal Corporation has entered into an agreement to sell a parcel of property located behind Mary Queen of Peace School to LaurMax Development. As part of the development the developer has requested an easement, across Mary Queen of Peace property, to construct a new water/sewer system to be connected to city services on Torbay Road. The proposed work is estimated to take approximately three weeks and is not expected to disrupt access to the school property.

District staff requires the following conditions be met by the Contractor prior to approval of the easement:

1. A letter from their Professional Engineer indicating that the line capacity is sufficient for both the subdivision and the school.
2. Written confirmation from the City indicating the City's agreement to assume responsibility for all noted lines, including those crossing District property, including reinstating District property should future excavation be required.
3. Contractor to effect repairs for any school lines damaged in the course of this work.

**MOTION:** That the Executive Committee, acting on behalf of the Board, grant approval of the easement request from LaurMax Development subject to District's conditions being met as noted above. (Nada Borden/Eric Snow) Carried

##### **5.2 St. James Elementary Land Transfer to Town of Port Aux Basques**

The Newfoundland and Labrador English School District has received a request from the Town of Port Aux Basques to transfer a piece of property near St. James Elementary School to the Town.

The Town is a partner in a local non-profit group looking to construct a daycare in the Town on the property located next to St. James Elementary. The property on which St. James is constructed was transferred from the Town for \$1.

The request is for approximately 18,000 square feet at the southern boundary of the property and in an area that will not be required by the District.

The requested area is away from the school building and would have its own access and cause no interference with operations of the school.

District staff has advised that the land is being transferred to the Town. It is the Town's prerogative what it does with the property after it is transferred to them. The Non-profit group is not an incorporated entity and does not have funding for the project approved.

The Newfoundland and Labrador English School District presently holds title to this property.

**MOTION:** That the Executive committee, on behalf of the Board grant approval for the District to proceed with the request to transfer the portion of property requested to the Town of Port Aux Basques for \$1, subject to;

- 1) A survey being completed for the Board's approval; and
- 2) Subject to Ministerial approval. (Nada Borden/John George) Carried

### 5.3 Board Meeting Schedule

There was a discussion regarding the Board meeting schedule for the next school year. It was suggested all meetings would begin on Friday at 4:00 pm and continue on into Saturday and Sunday if needed. This accommodates the trustees that are employed and have to miss work. It was suggested to begin at 4:00 on Friday with the public Board meeting on Saturday. The schedule will be adjusted and resent to trustees.

**MOTION:** That the Board Meeting Schedule be adjusted to reflect all four (4) regular Board meetings plus the Annual General Meeting to begin at 4:00 pm on Friday and continue into Saturday and Sunday if required. (Goronwy Price/Eric Snow) Carried

## 6. ADJOURNMENT TO CLOSED

There being no further business the meeting adjourned at 11:15 a.m. by a motion Goronwy Price.