

June 5, 2015

Programs & Human Resources Committee

1. OPENING

The Programs & Human Resources Committee meeting of the Newfoundland & Labrador English School Board was held by on June 5, 2015. The meeting was called to order at 3:30pm by the Chair, Fred Douglas.

Members present: Fred Douglas, Chair
Kim Cheeks
George Sheppard
Newman Harris
Milton Peach
Goronwy Price
Wayne Lee

Also in attendance: Darrin Pike, Director of Education
Lloyd Collins, Assistant Director of Education - Human Resources (Acting)
Jeff Thompson, Associate Director of Education
Heather Hillier, Senior Administrative Officer
Peggy Walsh, Administrative Assistant - Programs

The Chair, Fred Douglas, welcomed the trustees and staff to the meeting and thanked all for making the time to attend the Programs and Human Resources Committee meeting of the NLESD.

2. ADOPTION OF AGENDA

MOTION: Moved by Goronwy Price, seconded by George Sheppard, and carried unanimously that the agenda be adopted as presented.

3. CONSIDERATION OF MINUTES

MOTION: Moved by Kim Cheeks, seconded by Newman Harris, and carried unanimously that the minutes of the May 6, 2015 meeting be adopted as presented.

4. BUSINESS ARISING

No Business Arising

5. NEW BUSINESS

5.1 Update of the Status of Policy Completion Work in Programs and Human Resources

Jeff Thompson, Associate Director of Education - Programs started the presentation for the Programs Division. Jeff noted that much progress has been made throughout the year and that a complete list of the new policies are on the Newfoundland and Labrador English School District (NLESD) website. For the Programs Division, there are a small number of policies still being redeveloped and they will be brought to the committee when completed.

Lloyd Collins, Assistant Director of Education - Human Resources (Acting) updated the committee on the development of that division's policies. To date seven policies have been completed and approved at the Board level and are posted online on the NLESD website. The compilation of several policies into one comprehensive policy reduced the total number of policies developed. The Human Resources Division will be continuing its policy consolidation/development work in the months ahead.

The Chair thanked Jeff and Lloyd for their updates on behalf of the Committee.

5.2 Consideration of Updated Draft Policy 'Home Schooling: PROG-312'

Jeff Thompson provided a brief overview of the reasons why the district made changes to the previously approved Home Schooling Policy, and then introduced Heather Hillier, Senior Administrative Officer, to provide further details. The Department of Education and Early Childhood Development (DEECD) has done policy work regarding Home Schooling and this required that we re-examine our policy and procedures to ensure alignment with the DEECD policy/procedures.

Heather noted that before the amalgamation each region had different processes for overseeing home schooling. With that in mind, the new policy keeps some flexibility for regional variations in procedures. The policy also notes that each region is responsible for assigning a Home Schooling Coordinator to oversee the program.

MOTION: Moved by Goronwy Price, seconded by George Sheppard, and carried unanimously that the Programs and Human Resources Committee recommend to the Board, approval of the 'Home Schooling: PROG-312' policy as tabled at the June 5th, 2015 meeting of the Programs and Human Resources Committee of the Board.

5.3 Staffing Update

Lloyd Collins provided an overview of staffing for the NLESD. Lloyd noted that advertising for positions has begun with 570 positions advertised or closed. That is broken down to 403 permanent positions and 167 term positions. There are 180 retirements forecasted, however the number could increase. Offers have already been made on some positions, and overall the Human Resources Division is ahead of where it was at this point a year ago.



Next meeting: To be determined at the discretion of the Chair.

ADJOURNMENT

There being no further business the meeting adjourned at 4:15pm.

