

January 17th, 2015
Programs & Human Resources Committee

1. OPENING

The Programs & Human Resources Committee meeting of the Newfoundland & Labrador English School Board was held by on Saturday, January 17th, 2015. The meeting was called to order at 11:35 a.m. by the Chair, Fred Douglas.

Members present: Fred Douglas, Chair
Newman Harris
Wayne Lee
George Sheppard
Milton Peach

Regrets: Goronwy Price
Kim Cheeks

Also in attendance: Lloyd Collins, Assistant Director of Education - Human Resources (Acting)
Jeff Thompson, Associate Director of Education
Peggy Walsh, Administrative Assistant - Programs

The Chair, Fred Douglas, welcomed the trustees and staff to the meeting and thanked all for making the time to attend the Programs and Human Resources Committee meeting of the NLESD.

2. ADOPTION OF AGENDA

MOTION: Moved by George Sheppard, seconded by Newman Harris, and carried unanimously that the agenda be adopted as presented.

3. CONSIDERATION OF MINUTES

MOTION: Moved by Newman Harris, seconded by Wayne Lee, and carried unanimously that the minutes of the June 2nd, 2014 meeting be adopted as presented.

4. BUSINESS ARISING

No Business Arising

5. NEW BUSINESS

5.1 Consideration of Draft Policy 'School Materials and Student Fees'

The Chair asked Jeff Thompson, Associate Director of Education, to begin discussion of the 'School Materials and Student Fees' policy. Mr. Thompson explained that the policy being brought forward at this meeting has gone through the same process as the other policies brought to the Board. The policy and accompanying Administrative Regulations have been carefully drafted and vetted through staff at various levels in the organization. Mr. Thompson noted that while the policy will be more static, the Administrative Regulations are intended to be more fluid and able to be adjusted as needed.

Suggestions were made by trustees around standardizing school supply lists and/or schools providing the student materials for an annual fee. Discussion ensued and it was noted that these suggestions will be considered as the Administrative Regulations are adjusted.

MOTION: Moved by George Sheppard, seconded by Wayne Lee, and carried unanimously that the Programs and Human Resources Committee recommend to the Board, approval of the 'School Materials and Student Fees' policy as tabled at the January 17th, 2015 meeting of the Programs and Human Resources Committee of the Board.

5.2 French Programming

The Chair asked Mr. Thompson to begin the discussion on French Programming. Mr. Thompson began by detailing the various French programs currently in place in our schools. They include Core French, Intensive Core French, and Early French Immersion, and Late French Immersion. Programming varies throughout the district and not all programming is offered in every school. Mr. Thompson noted to the Trustees that this topic was added to the agenda to make the Committee members aware of staffing challenges associated with the delivery of French Programs.

Mr. Thompson then asked Mr. Lloyd Collins, Assistant Director of Education - Human Resources, to provide further details. Mr. Collins briefly addressed the Trustees, noting some of the issues Human Resources is having providing enough staff to all program areas.

Discussion ensued on how to deal with this matter and Trustees requested that Mr. Collins and Mr. Thompson provide further information at a later date.

Next meeting: To be determined

ADJOURNMENT

There being no further business the meeting adjourned at 1:20pm.

