

Strawberry Marsh Rd
Thursday, December 3, 2015
7:00 P.M.

Board Meeting Minutes December 3, 2015

1. OPENING

A meeting of the Newfoundland & Labrador School Board was held on Thursday, December 3, 2015. The meeting was called to order at 7:00 P.M. by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Goronwy Price
Guy Elliott
John George
George Sheppard
Rick Martin
Eric Snow
Fred Douglas
Wayne Lee
Newman Harris
Nada Borden

Regrets: Gary Baikie
Kim Cheeks
Donald Brown

Also in attendance: Darrin Pike, CEO/Director of Education
Jackie Crane, Executive Assistant
Heather Hillier, Senior Administration Officer
Jeff Thompson, Associate Director of Education
Anthony Stack, Assistant Director of Education
Gerald Buffett, Assistant Director of Education
Terry Hall, Assistant Director of Education
Ken Morrissey, Director of Communications
Cheryl Gullage, Manager of Communications
Byron Smith, Accountant

The Chair welcomed the trustees and staff to the meeting. He noted that Byron Smith, Auditor for NLESD was at attendance to answer any questions regarding our financial statements.

2. **ADOPTION OF AGENDA**

Motion: The Board agreed unanimously to adopt the agenda. (Nada Borden/John George) *Carried*

3. **CONSIDERATION OF MINUTES**

3.1 The minutes of October 3, 2015, Annual General Meeting were adopted as presented. (Newman Harris/Rick Martin) *Carried*

3.2 The minutes of October 3, 2015, Board meeting were adopted as presented (George Sheppard/Guy Elliott) *Carried*

4. **BUSINESS ARISING**

4.1 Education Foundation Chair- the election has taken place and the Chair is Mr. George Sheppard. Chair Peach thanked him for taking on the role of Chair.

5. **COMMITTEE REPORTS**

5.1 **EXECUTIVE COMMITTEE REPORT October 2, 2015**

Trustee, Mr. Goronwy Price, Vice-Chair of the Executive Committee for 2015-2016 year provided an overview of the October 2, 2015 committee meeting. He stated the meeting was held to approve minutes only from June 5, August 31 and September 24 and there were no motions coming forward from those minutes.

MOTION: That the Board accept the Executive Committee report from October 3, 2015 as presented. (Goronwy Price/Eric Snow) *Carried*

5.2 **FINANCE & OPERATIONS COMMITTEE REPORT FROM October 3, 2015**

Trustee, Mr. Goronwy Price, Chair of the Finance & Operations Committee for 2015-2016 provided an overview of two meetings, one on October 3 and the other on November 12, 2015. He stated there were motions to bring forward from both reports.

1. **Lease Extension – G.C. Rowe**

MOTION: That the Board grant approval for the proposed Lease Extension and Amendment as forwarded by the Anglican Church of Canada, Diocese of Western Newfoundland. (Goronwy Price/Nada Borden) *Carried*

2. **Request to purchase former All Saints School & leased property Topsail Road**

MOTION: That the Board grant approval for the District to respond with:

1. An asking price of \$250,000 for the All Saints School property “as is” and
2. Accept the \$50,000 offer for the Fire Station site.

Subject to Ministerial approval. (Goronwy Price/John George) *Carried*

The remainder of the report is for information purposes.



5.3 FINANCE & OPERATIONS COMMITTEE REPORT FROM November 12, 2015

1. NLESD Financial Statements for the period ending June 30, 2015

Byron Smith reviewed the financial statements with the board and addressed questions from the trustees.

MOTION: That the Board, approve of the Auditor's Report and the accompanying audited financial statements of the Newfoundland and Labrador English School District for the year ended June 30, 2015. (Goronwy Price/Nada Borden) Carried

2. Financial Statements (Nunatsiavut) for the period ending March 31, 2015

MOTION: That the Board, approve of the Auditor's Report and the accompanying audited financial statements of the Fiscal Financing Agreement for the year ended March 31, 2015. (Goronwy Price/John George) Carried

5.4 PROGRAMS & HUMAN RESOURCES COMMITTEE REPORT October 3, 2015

Trustee, Mr. Fred Douglas, Chair of the Programs and Human Resources Committee provided an overview to the Board regarding the October 3, 2015 meeting and brought the following motion forward:

1. Consideration of Draft Policy 'Administering Medications, Medical Interventions and Chronic Care'

MOTION: That the Board, approve of the 'Administering Medications, Medical Interventions and Chronic Care' policy as tabled at the October 3rd, 2015 meeting of the Programs and Human Resources Committee. (Fred Douglas/Eric Snow) Carried

6. NEW BUSINESS

6.1 NLESD Annual Report- The Annual Report for 2014-2015 was tabled at the Board meeting. The trustees had met earlier and had a detailed discussion during a Board working session.

MOTION: that the Board accept the 2014-2015 Annual Report as tabled, for submission to Minister of Education and Early Childhood Development. (Nada Borden/Newman Harris) Carried

6.2 Retention and Disposal Schedule- Student Records

MOTION: that the Board accept the Retention and Disposal Schedule- Student Records, for submission to Government Records Committee. (Guy Elliot/Fred Douglas) Carried

6.3 Retention and Disposal Schedule- Student Attendance

MOTION: that the Board accept the Retention and Disposal Schedule- Student Attendance, for submission to Government Records Committee (Eric Snow/George Sheppard) Carried



- 6.4 Trustee George Sheppard provided a report to the Board on the Newfoundland and Labrador Education Foundation. He stated they met on October 3, 2015 and discussed new innovation awards and grants initiative. They have established a committee and the committee has met and are moving forward with this initiative.
- 6.5 Trustee Goronwy Price provided a report to the Board on the Newfoundland and Labrador School Boards Association (NLSBA). Trustee Price followed up from our last Board meeting to say there is constitutional change within the NLSBA. An AGM will be held on January 21, 2016, prior to our next Board meeting. There will be a vote at this meeting for Chair and Vice-Chair. NLSBA will also be writing a letter to the Premier on behalf of the two school boards, offering up the NLSBA support as the government transitions.
- 6.6 Trustee Nada Borden provided a report to the Board from the School Milk Foundation. No new update, the Board will not meet until December 16, 2015 and she will provide an update at our next meeting in January.
- 6.7 Mr. Jeff Thompson, Chair of the Newfoundland and Labrador International Student Education Inc. provided an update, members met on October 3 and they approved \$240,000 to support three initiatives- 1) support the advancement of Mental Health Training, 2) support a cost shared technology initiative with 10 of our schools and 3) to support professional learning related to Strategic Planning priorities.

7. Correspondence to Minister

- 7.1. September 11, 2015 request approval of 2015-2016 operating budget.

8. Correspondence from Minister

- 8.1 October 12, 2015, budget approval letter
- 8.2 October 27, 2015, sale of former Board office in Springdale
- 8.3 October 29, 2015, tuition fees for international students
9. Director's Report- Mr. Darrin Pike, CEO/Director of Education presented divisional updates to the Board. (attached)

10. ADJOURNMENT TO CLOSED SESSION

There being no further business the meeting adjourned at 8:20 P.M. by motion from Goronwy Price.

Chair

Recording Secretary

