

Strawberry Marsh Rd
Saturday, October 3, 2015
10:30 A.M.

Board Meeting Minutes October 3, 2015

1. OPENING

A meeting of the Newfoundland & Labrador School Board was held on Saturday, October 3, 2015. The meeting was called to order at 10:20 A.M. by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Goronwy Price
Guy Elliott
Donald Brown
John George
George Sheppard
Rick Martin
Eric Snow
Fred Douglas
Wayne Lee
Newman Harris
Gary Baikie
Kim Cheeks
Nada Borden

Also in attendance: Darrin Pike, CEO/Director of Education
Jackie Crane, Executive Assistant
Heather Hillier, Senior Administration Officer
Jeff Thompson, Associate Director of Education
Anthony Stack, Assistant Director of Education
Gerald Buffett, Assistant Director of Education
Terry Hall, Assistant Director of Education
Ken Morrissey, Director of Communications
Cheryl Gullage, Manager of Communications

The Chair welcomed the trustees and staff to the meeting.

2. ADOPTION OF AGENDA

Motion: The Board agreed unanimously to adopt the agenda. (Goronwy Price/Guy Elliott) *Carried*

3. CONSIDERATION OF MINUTES

- 3.1 The minutes of June 5, 2015, Board meeting were adopted as presented. (Newman Harris/Nada Borden) Carried
- 3.2 The minutes of June 16, 2015, Board meeting were adopted as presented (John George/Gary Baikie) Carried

4. BUSINESS ARISING

- 4.1 No Business Arising

5. COMMITTEE REPORTS

FINANCE & OPERATIONS

Trustee, Ms. Nada Borden, Chair of the Finance & Operations Committee for 2014-2015 year provided an overview of the August 11, 2015 committee meeting. She stated the meeting was held to address a pressing matter which was brought to the Executive Committee and passed by that committee on behalf of the Board. The item was 2015-2016 Operating Budget, This will be tabled with the Executive Committee report of August 31, 2015. Terry Hall, Assistant Director of Education, Finance and Administration gave an overview of the budget.

5.1 FINANCE & OPERATIONS COMMITTEE REPORT FROM AUGUST 11, 2015

No motions coming forward from this meeting. This report was accepted by the Board. (Nada Borden/John George) Carried

5.2 EXECUTIVE COMMITTEE REPORT AUGUST 31, 2015

Trustee Goronwy Price, brought forward the Executive committee report from August 31, 2015 stating that some of the motions were passed by the Executive on behalf of the Board due to time sensitivity.

- 1. NLESD Constitution-

MOTION: That the Executive Committee, on behalf of the Board, accept the amendments to the NLESD Constitution as recommended by legal counsel, pending Ministerial approval. (Goronwy Price/Nada Borden) Carried **PASSED BY EXECUTIVE DUE TO TIME SENSITIVITY ON AUGUST 31**

MOTION: That the Board adopt the Constitution as presented. (Eric Snow/John George) Carried

- 2. Policy, GOV-102 Religious Symbols and Observations

MOTION: That the Board accept the GOV-102 Religious Symbols and Observations Policy with the noted amendment. (Goronwy Price/Guy Elliott) Carried

3. Policy, GOV-103 Naming and Re-Naming of Schools, Mr. Price provided and overview of this policy and outlined the criteria for naming and re-naming of schools.

MOTION: That the Board accept the GOV-103 Naming and Re-Naming of Schools Policy as presented. (Goronwy Price/Eric Snow) Carried

4. Policy, GOV-105 Trustee Code of Ethics

MOTION: That the Board accept the GOV-105 Trustee Code of Ethics Policy as presented. (Goronwy Price/George Sheppard) Carried

5. Policy, GOV-106 Trustee Professional Development

MOTION: That the Board accept the GOV-106 Trustee Professional Development Policy with noted amendments. (Goronwy Price/Fred Douglas) Carried

6. Policy, GOV-107 Board Entertainment Expenses

MOTION: That the Board accept the GOV-107 Board Entertainment Expenses Policy. (Goronwy Price/Don Brown) Carried

7. Operating Budget 2015-2015 School Year

MOTION: That the Executive Committee, on behalf of the Board, approve the Newfoundland and Labrador English School District's balanced operating budget for the 12 month period July 1, 2015 to June 30, 2016. (Nada Borden/Guy Elliott) **PASSED BY EXECUTIVE DUE TO TIME SENSITIVITY AUGUST 31**

5.3 Executive Committee Meeting September 24, 2015

Trustee Goronwy Price brought forward the Executive committee report to the Board and stated that the meeting was held to deal with one pressing item below and that it was passed by the committee on behalf of the Board due to time sensitivity.

8. Virginia Park School Easement

MOTION: That the Executive committee, on behalf of the board, approve the easement requested by Regal Realty as attached. (Nada Borden/Goronwy Price) Carried **PASSED BY EXECUTIVE DUE TO TIME SENSITIVITY**

MOTION: It was moved and seconded that both the August 31 and the September 24 Executive reports be accepted as presented. (Goronwy Price/John George) Reports accepted

The Chair, Milton Peach, stated that he had met with Minister Sullivan on September 21, 2015 and chatted about the school allocations and felt it was a very positive meeting, the Minister did say they would consider all requests from the Board regarding operational needs.

The Chair also shared with the Board members that there is a request from the Department of Education to the Chair to recommend 5-6 trustees to participate in a focus group regarding graduation requirements. This has been discussed by the Executive and it was decided that the executive members as well as the Chair of the Programs committee would attend the focus group meeting.

The Chair advised the trustees that we have received a letter from School Milk Foundation requesting representation for a trustee to sit on their Board. Nada currently sits and has stated she would like to remain in that position. This matter is being brought to the Board table to decide how we will appoint or elect an individual. We had three individuals that showed interest but two trustees removed their name and Ms. Nada Borden was appointed to remain on the Board.

MOTION: That the Board appoint Nada Borden to sit on the School Milk Foundation Board for the 2015-2016 school year. (Goronwy Price/Eric Snow) carried

MOTION: That the Board hold an election at each AGM starting 2016-2017 school year to decide who will sit on the School Milk Foundation Board as well as any other Boards that request representation. (Nada Borden/Fred Douglas) carried

6. NEW BUSINESS

- 6.1 Trustee George Sheppard provided a report to the Board on the Newfoundland and Labrador Education Foundation. He stated they have met and awarded all scholarships. They had 92 applicants and awarded 25 scholarships. He stated there are calendars available for everyone to take and hopefully promote the foundation and the good work they do. He also advised the Board on some new work they are doing with the Board regarding Innovation awards. Trustee Wayne Lee complimented the committee on the amount of work and dedication they do. Trustee Goronwy Price also spoke about how Labrador is now participating and he feels it is due to the work of the committee.
- 6.2 Trustee Goronwy Price provided a report to the Board on the Newfoundland and Labrador School Boards Association. He stated there will be a meeting later this Fall at which the revised constitution for the NLSBA will be tabled and it will then be tabled at a Board meeting of the English and the Francophone school Boards. We will then be able to proceed with an election of officers. He also shared with the Board that Canadian School Boards Association (CSBA) are meeting in St. John's this weekend.
- 6.3 Director of Education, Mr. Darrin Pike gave an update to the Board from the Newfoundland and Labrador International Student Education Inc. on the new name, the membership of the committee, as well as the Board of Directors. He stated we have a very functional committee that will meet regularly and bring regular reports to the Board. The first inaugural meeting is slated for this afternoon following the Board meeting.
- 6.4 Trustee Nada Borden provided a report to the Board from the School Milk Foundation. This past week an all-day meeting including the AGM and general Board Meeting of School Milk Foundation (SMF) was held. At that meeting she was reelected as Vice Chair of the board. In her report on the May 26 meeting she noted that the SMF is currently in the process of a promotional and nutrition review. Part of that strategy included the hiring for a new position - Promotions and Marketing Co- ordination. As a member of the Executive team she was also involved in that process.

The SFM has two full time staff members plus two regional representatives on a contractual basis and the CEO has a dual role, sharing his duties with DFNL (Dairy Farmers NL).

At the AGM amendments to the SMF Constitution were recommended incorporating change in the official name and the new head office address. Further amendments were actioned to the next meeting

of the Board.

A year in review report revealed that 239 of our 262 schools participated in the School Milk Program this past year. This represents 98.4% of our school population. In addition, SMF continues to act as the official sponsor of School Sports NL.

M5 Marketing presented a promotional package including a new logo, new tag lines and posters, new packaging ideas, as well as new promotional material for consideration. Following much discussion and deliberation, the board agreed on the new logo and packaging concepts and made recommendations re the promotional material for M5 to rework. This will be brought back to the Board for ratification.

The next meeting is scheduled for Dec. 16th.

7. Correspondence to Minister

- 7.1. August 31, 2015, Constitution Amendments
- 7.2. July 28, 2015, Subsidized Housing for Labrador
- 7.3. June 8, 2015, Bus Purchase
- 7.4. June 8, 2015, Property in Port Aux Basques

8. Correspondence from Minister

- 8.1 September 22, 2015, Constitution Approval
 - 8.2 September 3, 2015, Opening and Closing dates for 2016-2017 School Year
 - 8.3 August 24, 2015, Use of Special Incentive Funding
 - 8.4 August 12, 2015, Subsidized Housing in Labrador
 - 8.5 July 6, 2015, Greening Government Action Plan
 - 8.6 June 16, 2015, Property in Port Aux Basques
 - 8.7 June 2, 2015, Approval to Purchase Copy/Print/Duplication Technology
9. Director's Report- Mr. Darrin Pike, CEO/Director of Education presented divisional updates to the Board. (attached)

10. ADJOURNMENT TO CLOSED SESSION

There being no further business the meeting adjourned at 12:10 by motion from Newman Harris.

Chair

Recording Secretary