

Strawberry Marsh Rd  
Saturday, January 17, 2015  
9:30 A.M

***Board Meeting Minutes***

**1. OPENING**

A meeting of the Newfoundland & Labrador School Board was held on Saturday, January 17, 2015. The meeting was called to order at 9:30 A.M. by the Chair, Milton Peach.

Members present: Milton Peach, Chair  
Donald Brown  
Guy Elliott  
John George  
George Sheppard  
Rick Martin  
Eric Snow  
Fred Douglas  
Wayne Lee  
Newman Harris  
Gary Baikie  
Nada Borden

Regrets: Goronwy Price  
Kim Cheeks

Also in attendance: Darrin Pike, CEO/Director of Education  
Jackie Crane, Executive Assistant  
Heather Hillier, Senior Administrative Officer  
Jeff Thompson, Associate Director of Education  
Anthony Stack, Assistant Director of Education  
Lloyd Collins, Assistant Director of Education (Acting)  
Larry Blanchard, Assistant Director of Education  
Ken Morrissey, Director of Communications  
Cheryl Gullage, Manager of Communications  
Byron Smith, Auditor

The Chair welcomed the trustees and staff to the meeting. He acknowledged Byron Smith and advised the Board that Mr. Smith was attending the meeting to address any questions regarding the financial statements being tabled at the Board meeting.

## **2. ADOPTION OF AGENDA**

**Motion:** The Board agreed unanimously to adopt the agenda. (Wayne Lee/Fred Douglas)  
*Carried*

## **3. CONSIDERATION OF MINUTES**

The minutes of November 22, 2014, Board meeting were adopted as presented. (John George/Newman Harris) *Carried*

## **4. BUSINESS ARISING**

4.1 No Business Arising

## **5. COMMITTEE REPORTS**

### **EXECUTIVE COMMITTEE**

Trustee, Mr. Guy Elliott, member of the Executive Committee provided an overview of the November 21, December 4 and December 11, 2014 meetings. He stated due to time sensitivity some of the motions were brought to the Executive committee to have the motions passed. The motions to put to the Board at this meeting are listed below:

### **5.1 EXECUTIVE COMMITTEE REPORT FROM NOVEMBER 21, 2014**

#### **Request from Director to Carry-over leave**

**Motion:** That the Board, approve the Director of Education's request to carry over one day of leave from his 2013-2014 leave to his 2014-2015 leave entitlement. (Guy Elliott/Nada Borden)  
*Carried*

### **5.2 EXECUTIVE COMMITTEE REPORT DECEMBER 4, 2014** **No motions to bring forward.**

### **5.3 EXECUTIVE COMMITTEE REPORT DECEMBER 11, 2014** **No motions to bring forward**

### **5.4 FINANCE & OPERATIONS COMMITTEE REPORT NOVEMBER 22, 2014**

Trustee, Ms. Nada Borden, Chair of the Finance Committee provided an overview of the November 22, 2014 meeting. She stated due to time sensitivity some of the motions were brought to the Executive committee to have the motions passed. She welcomed Byron Smith and said he was there if the trustees had any questions regarding the tabled audited financial statements, he was



asked to take the trustees through the statements. The motions to put to the Board at this meeting are listed below:

#### NLESD Financial Statements

**Motion:** That the Board, approve the Auditor's Report and the accompanying audited financial statements of the Newfoundland and Labrador English School District for the 10 months ended June 30, 2014. (Nada Borden/Guy Elliott) Carried

#### NLESD Management Letter and Management Response

**Motion:** That the Board, accept the October 21, 2014 management letter as issued to the District by Byron D. Smith, CA and approval of the management response as tabled at the November 22, 2014 meeting of the Finance and Operations Committee. (Nada Borden/John George) Carried

#### Burgeo Property

**Motion:** That the Board, approve to execute the Deed of Release in favor of Burgeo Pharmacy Limited as tabled at the November 22, 2014 meeting of the Finance & Operations Committee. (Nada Borden/Eric Snow) Carried

#### Vehicle Disposal Tender – Western, Central and Labrador Region

**Motion:** That the Board, approve to dispose of 21 vehicles from the Western, Central and Labrador Regions through public tender. (Nada Borden/John George) Carried

#### Quarterly Budget Status Update – September 30, 2014

**Motion:** That the Board, approve of the September 30, 2014 revised budget and status update. (Nada Borden/Guy Elliott) Carried

#### St. Paul's Junior High School – Newfoundland Drive, St. John's

**Motion:** That the Board, approve for St. Paul's Junior High to enter into the long term lease with the City of St. John's and RCEC, subject to Ministerial approval. (Nada Borden/Rick Martin) Carried

#### 5.5 PROGRAMS & HUMAN RESOURCES COMMITTEE REPORT NOVEMBER 22, 2014

Trustee Fred Douglas, Chair of the Programs & Human Resources Committee gave an overview to the Board of Trustees from the November 22, 2014 meeting and tabled the following motion:

#### Consideration of Draft Policy "Police Investigations"

**Motion:** That the Board, approve of the Police Investigations Policy, with the change as discussed in Directive No. 1, as tabled at the November 22, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/ Newman Harris) Carried



## 6. NEW BUSINESS

No new business

### 6.1 NLESD Grand Falls-Windsor Reorganization- Notice of Motion

Trustee John George gave a quick briefing on the presentation given to the Board during the working session and brought forward the following notice of motion:

**WHEREAS** the Newfoundland and Labrador English School District is committed to providing the best possible educational programs for students; and

**WHEREAS** a reorganization of schooling is required to achieve that objective.

**BE IT RESOLVED** that:

In addition to the previously adopted Nova Central School Board Motion of June 23, 2009

- to designate Woodland Primary as a Grades K-3 Primary School
- to designate Sprucewood Academy a Grades 4-6 Elementary School
- to close Millcrest Academy subsequent to the completed extensions/renovations that will be required at both Woodland Primary and Sprucewood Academy.
- Reorganization will occur when funding is approved by the Minister of Education.

**BE IT FURTHER RESOLVED** to:

- designate the former Regional Office as a Grades K-3 Primary School
- implement new catchment areas for Woodland Primary and the new school at the former Regional Office
- commence reorganization in the 2016-2017 school year pending Ministerial approval for funding to renovate the Regional office.

### 6.2 Education Foundation Committee Report

Trustee George Sheppard told the group that a meeting is scheduled for next week to approve scholarships. They have tried to meet but were unable to get the committee together due to conflicting schedules

## 7. Correspondence to Minister

7.1 November 24, 2014, Coley's Point Preferred Site

7.2 November 24, 2014 Property Town of Clarendville

7.3 December 5, 2014, Capital Priorities

7.4 December 8, 2014, Human Resources Temporary Appointment

7.5 December 17, 2014, Former Regional Office Grand Falls-Windsor



## **8. Correspondence from Minister**

- 8.1 October 29, 2014, Spaniard's Bay Regional Office
- 8.2 November 12, 2014, School for the Deaf
- 8.3 November 17, 2014, NLESD Constitution
- 8.4 December 15, 2014, Temporary HR Appointment
- 8.5 December 16, 2014, Budget Letter
- 8.6 December 19, 2014 Coley's Point Response
- 8.7 January 8, 2015, Wellington St. Property

## **9. Director's Report**

The Director gave an overview to the Board regarding divisional updates, priorities, challenges and Strategic Planning. All trustees were engaged and had an informative discussion regarding where we are as a District.

## **10. ADJOURNMENT TO CLOSED SESSION**

There being no further business the meeting adjourned at 11:20 A.M. by motion from Fred Douglas.

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Chair

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Recording Secretary

