

Strawberry Marsh Rd
Saturday, November 22, 2014

9:30 A.M

Board Meeting Minutes

1. OPENING

A meeting of the Newfoundland & Labrador School Board was held on Saturday, November 22, 2014. The meeting was called to order at 9:30 A.M. by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Goronwy Price
Guy Elliott
John George
George Sheppard
Rick Martin
Eric Snow
Fred Douglas
Wayne Lee
Newman Harris
Gary Baikie
Kim Cheeks
Nada Borden

Regrets: Donald Brown

Also in attendance: Darrin Pike, CEO/Director of Education
Jackie Crane, Executive Assistant
Heather Hillier, SAO
Jeff Thompson, Associate Director of Education
Anthony Stack, Assistant Director of Education
Lloyd Collins, Assistant Director of Education (Acting)
Larry Blanchard, Assistant Director of Education
Cheryl Gullage, Manager of Communications

The Chair welcomed the trustees and staff to the meeting. He introduced Cheryl Gullage and stated she was filling in for Ken Morrissey. He also extended congratulations to Mr. Morrissey and his wife on the birth of their second child.

2. ADOPTION OF AGENDA

Motion: The Board agreed unanimously to adopt the agenda. (Wayne Lee/Guy Elliott) *Carried*

3. CONSIDERATION OF MINUTES

- 3.1 The minutes of November 3, 2014, Board meeting were adopted as presented. (Fred Douglas/Newman Harris) Carried
- 3.2 The minutes of October 20, 2014, Board meeting were adopted as presented. (George Sheppard/Nada Borden) Carried
- 3.3 The minutes of October 2, 2014, AGM Board meeting were adopted as presented. (John George/Rick Martin) Carried
- 3.4 The minutes of October 2, 2014, Board meeting were adopted as presented. (John George/Fred Douglas) Carried

4. BUSINESS ARISING

- 4.1 No Business Arising

5. COMMITTEE REPORTS

FINANCE & OPERATIONS

Trustee, Ms. Nada Borden, Chair of the Finance & Operations Committee provided an overview of the October 3, 2014 committee meeting. She stated due to time sensitivity some of the motions were brought to the November 3 Board meeting to have the motions passed. The motions to put to the Board at this meeting are listed below:

5.1 FINANCE & OPERATIONS COMMITTEE REPORT FROM October 3, 2014

1. NL Power Easement Request – Elizabeth Park Elementary School

Motion: That the Board approve of the easement for the Elizabeth Park Elementary property as requested by Newfoundland Power and Bell Aliant Regional Communications. (Nada Borden/Eric Snow) Carried

2. NL Power Easement Request – St. Kevin’s High

Motion: That the Board approve the easement for the St. Kevin’s High property as requested by Newfoundland Power and Bell Aliant Regional Communications. (Nada Borden/Goronwy Price) Carried

3. Holy Heart of Mary Theatre – Financial Statements/Management Letter

Motion: That the Board approve:

- approval of the audited financial statements of the Holy Heart of Mary Theatre for the year ended June 30, 2013;
- acceptance of the Management letter as issued to Holy Heart of Mary Theatre by its external auditor Byron D. Smith, CA; and
- approval of the management response as tabled at the October 3, 2014 meeting of the Finance and Operations Committee.
(Nada Borden/John George) Carried



4. Draft Policy: Email

Motion: That the Board approve the Email Policy as tabled at the October 3, 2014 meeting of the Finance and Operations Committee of the Board. (Nada Borden/Eric Snow) Carried

5. Draft Policy: Weather or Facilities Related School Closure

Motion: That the Board approve the Weather or Facilities Related School Closure policy as tabled at the October 3, 2014 meeting of the Finance and Operations Committee of the Board. (Nada Borden/Rick Martin) Carried

6. Clarenville Property

Motion: That the Board approve “in principle” to:

1. convey District land bordering the Events Center to the Town of Clarenville, in return for non-monetary consideration to be negotiated, with final approval further subject to Ministerial approval, and
2. enter into a formal agreement with the Town of Clarenville regarding maintenance and operation of the softball field and soccer field.
(Nada Borden/Rick Martin) Carried

PROGRAMS & HUMAN RESOURCES COMMITTEE

Trustee Douglas brought the following reports and motions to the Board:

5.2 **PROGRAMS & HUMAN RESOURCES COMMITTEE REPORT October 3, 2014**
No motions to bring forward.

5.3 **PROGRAMS & HUMAN RESOURCES COMMITTEE REPORT October 29, 2014**

1. Consideration of Draft Policy “Criminal Record Check”

Motion: That the Board approve the Criminal Record Check Policy with the change as discussed on the Policy Scope, as tabled at the October 29, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/George Sheppard) Carried

2. Consideration of Draft Policy “Respectful Workplace/Harassment Prevention and Resolution”

Motion: That the Board approve the Respectful Workplace/Harassment Prevention and Resolution Policy as tabled at the October 29, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Wayne Lee) Carried

5.4 **PROGRAMS & HUMAN RESOURCES COMMITTEE REPORT NOVEMBER 14, 2014**

1. Consideration of Draft Policy ‘School Zoning, Student Registration and Transfers’

Motion: That the Board approve the Draft Policy ‘School Zoning, Student Registration and Transfers’ Policy as tabled at the November 14, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Goronwy Price) Carried

2. Labrador West Teachers Collective Agreement

Motion: That the Board approve the acceptance of the Labrador West Teachers Collective Agreement as tabled at the November 14, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Goronwy Price) Carried



**5.5 EXECUTIVE COMMITTEE REPORT October 2, 2014
NO MOTIONS COMING FORWARD**

**5.6 EXECUTIVE COMMITTEE REPORT September 19, 2014
NO MOTIONS COMING FORWARD**

NEW BUSINESS

6. Education Foundation Committee Report

Larry Blanchard announced that Trustee George Sheppard is the new Chair of the Education Foundation Committee. Trustee Sheppard gave a short update on the Education Foundation. He stated they are preparing to award scholarships and should complete that in the next few weeks. We had some regions that did not have any applicants for the scholarship and there was a discussion around how to still award scholarships this year in those regions. Trustee Douglas suggested we could extend the deadline to allow those regions to apply, it will be discussed by the committee in the coming days.

He asked the Trustees to indicate to Mary Purchase if they would like to take part in the presentation of the scholarships and that we could use this event to raise awareness of our 50/50 fund raiser. We need to get additional staff onboard as this is our sole source of fundraising.

7. Correspondence to Minister

- 7.1 October 2, 2014, Greater St. John's Capacity Considerations
- 7.2 October 16, 2014, Isle Aux Morts Property
- 7.3 October 22, 2014, Board Constitution
- 7.4 October 28, 2014, Additional Trustee Request
- 7.5 October 28, 2014, Replace Vacant Trustee Position
- 7.6 November 4, 2014, Budget Approval Request

8. Correspondence from Minister

- 8.1 October 3, 2014, Lease of Property
- 8.2 October 8, 2014, Capital and Repairs and Maintenance Priorities
- 8.3 October 27, 2014, Isle Aux Morts Property Approval
- 8.4 October 30, 2014 Response to Additional Trustee Request
- 8.5 October 30, 2014 Response to Vacant Trustee Seat

9. Director's Report

The Director gave an overview to the Board regarding divisional updates, priorities, challenges and Strategic Planning. All trustees were engaged and had an informative discussion regarding where we are as a District.

10. ADJOURNMENT TO CLOSED SESSION

There being no further business the meeting adjourned at 11:13 by motion from Fred Douglas .

Chair

Recording Secretary

