

Strawberry Marsh Rd  
Saturday, June 14, 2014  
9:30 a.m

## **1. OPENING**

A meeting of the Newfoundland & Labrador School Board was held on Saturday, June 14, 2014. The meeting was called to order at 9:38 a.m. by the Chair, Milton Peach.

Members present: Milton Peach, Chair  
Goronwy Price  
Guy Elliott  
Nada Borden  
John George  
George Sheppard  
Rick Martin  
Eric Snow  
Fred Douglas  
Wayne Lee  
Newman Harris  
John McCarthy  
Kim Cheeks

Regrets: Gary Baikie  
Don Brown

Also in attendance: Mr. Darrin Pike, CEO/Director of Education  
Ms. Jackie Crane, Executive Assistant  
Ms. Heather Hillier, Senior Administrative Officer  
Jeff Thompson, Associate Director of Education  
Lloyd Collins, Assistant Director of Education (Acting)  
Mr. Larry Blanchard, Assistant Director of Education  
Mr. Tony Stack, Assistant Director of Education  
Mr. Ken Morrissey, Director of Communications  
Mr. Byron Smith, External Auditor

The Chair welcomed the trustees and staff to the meeting. He made special mention of Mr. Lloyd Collins and welcomed him to his new position of Assistant Director of Education, Human Resources (Acting). He also welcomed Mr. Byron Smith who was in attendance to address any questions on the

District's financial statements. The Chair asked to amend the agenda to include two additional pieces of correspondence from the Minister of Education.

## 2. ADOPTION OF AGENDA

**Motion:** The Board agreed unanimously to adopt the amended agenda. (Goronwy Price/John McCarthy) *Carried*

## 3. CONSIDERATION OF MINUTES

3.1 The minutes of April 12, 2014, Board meeting were adopted as presented. ( George Sheppard/Rick Martin ) *Carried*

## 4. BUSINESS ARISING

No business arising.

## 5. COMMITTEE REPORTS

### 5.1 FINANCE & OPERATIONS – April 12, 2014

Trustee, Ms. Nada Borden, Chair of the Finance & Operations Committee provided an overview of the Committee meeting held on April 12, 2014 and brought forward the following recommendation for the Board's consideration and approval:

Trustee Borden asked Byron Smith to provide an overview to the Board on the financial statements being tabled at today's meeting.

#### **MOTION:**

**That the Board approve the Auditor's Report and the accompanying audited financial statements of the former Eastern School District for the year ending June 30, 2013. (Nada Borden/George Sheppard)**

#### **MOTION:**

**That the Board approve the Auditor's Report and the accompanying audited financial statements of the former Nova Central School District for the year ending June 30, 2013. (Nada Borden/John George)**

#### **MOTION:**

**That the Board approve the Auditor's Report and the accompanying audited financial statements of the former Western School District for the year ending June 30, 2013. (Nada Borden/Wayne Lee)**



**MOTION:**

**That the Board approve the Auditor's Report and the accompanying audited financial statements of the former Labrador School District for the year ending June 30, 2013. (Nada Borden/Guy Elliott)**

**MOTION:**

**That the Board accept the March 14, 2014 management letter as issued to the District by Byron D. Smith, CA and approval of the management response as tabled at the April 12, 2014 meeting of the Finance and Operations Committee. (Nada Borden/Newman Harris)**

**MOTION:**

**That the Board approve the December 31, 2013 revised budget and status update. (Nada Borden/George Sheppard)**

**MOTION:**

**There was a discussion among trustees around the alcohol use during events held under the guidelines of this policy.**

**That the Board approve the Community Use of Schools Policy as tabled at the April 12, 2014 meeting of the Finance and Operations Committee. (Nada Borden/Goronwy Price) Carried**

**MOTION:**

**That the Finance and Operations Committee recommend to the Board, approval to dispose of:**

- **Our Lady of Labrador – West St. Modeste**
- **Roncalli High School – Port Saunders**
- **St. Theresa's Elementary – Port au Choix**
- **Harriot Curtis Collegiate – St. Anthony**
- **Bayview Regional Collegiate – St. Lunaire-Griquet**

**subject to Ministerial approval.**

*THIS RECOMMENDATION WAS ALREADY PASSED AND ACTIONED BY EXECUTIVE ON BEHALF OF THE BOARD DUE TO TIME RESTRAINTS.*

## **5.2 FINANCE & OPERATIONS – June 2, 2014**

Trustee, Ms. Nada Borden, Chair of the Finance & Operations Committee provided an overview of the Committee meeting held on June 2, 2014 and brought forward the following recommendation for the Board's consideration and approval:



Mr. Byron Smith provided an overview to the Board on the financial statements presented to the Board.

**MOTION:**

**That the Board approve the Auditor's Report and accompanying audited financial statements of the former Eastern School District for the two month period ending August 31, 2013. (Nada Borden/George Sheppard) Carried**

**MOTION:**

**That the Board approve the Auditor's Report and accompanying audited financial statements of the former Labrador School District for the two month period ending August 31, 2013. (Nada Borden/John McCarthy) Carried**

**MOTION:**

**That the Board approve the Auditor's Report and accompanying audited financial statements of the former Nova Central School District for the two month period ending August 31, 2013. (Nada Borden/Wayne Lee) Carried**

**MOTION:**

**That the Board approve the Auditor's Report and accompanying audited financial statements of the former Western School District for the two month period ending August 31, 2013. (Nada Borden/John McCarthy) Carried**

**MOTION:**

**That the Board approve the March 31, 2014 revised budget and status update as tabled at the June 2, 2014 meeting of the Finance and Operations Committee of the Board. (Nada Borden/Eric Snow) Carried**

**MOTION:**

**That the Board approve the Video Surveillance Policy as tabled at the June 2, 2014 meeting of the Finance and Operations Committee of the Board. (Nada Borden/Guy Elliott) Carried**

**MOTION:**

**That the Board approve the name "Corner Brook Intermediate" for the new Grade 7-9 school in Corner Brook. (Nada Borden/John George) Carried**

### **5.3 PROGRAMS & HUMAN RESOURCES- April 12, 2014**

Trustee Fred Douglas, Chair of Programs & Human Resources Committee provided an overview of the committee meeting held on April 12, 2014.



**MOTION:**

**That the Board approve the amended Student Supervision Policy as tabled on June 10, 2014 to the Programs and Human Resources Committee of the Board. (Fred Douglas/Goronwy Price) Carried**

**MOTION:**

**That the Board approve the Traumatic/Critical Incidents Policy as tabled at the April 12, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/John McCarthy) Carried**

**MOTION:**

**That the Board approve the Employee Orientation Policy as tabled at the April 12, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Kim Cheeks) Carried**

**5.4 PROGRAMS & HUMAN RESOURCES- June 2, 2014**

Trustee Fred Douglas, Chair of Programs & Human Resources Committee provided an overview of the committee meeting held on June 2, 2014.

**MOTION:**

**That the Board approve the Bomb Threats Policy as tabled at the June 2, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Goronwy Price) Carried**

**MOTION:**

**That the Board approve the Weapons Policy as tabled at the June 2, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Eric Snow) Carried**

**MOTION:**

**That the Board approve the Home Schooling Policy as tabled at the June 2, 2014 meeting of the Programs and Human Resources Committee of the Board. (Fred Douglas/Rick Martin) Carried**

**5.5 EXECUTIVE COMMITTEE REPORT- April 11, 2014**

Trustee Goronwy Price, Vice Chair of the Executive Committee provided an overview of the committee meeting held on April 11, 2014.



**MOTION:**

**That the Board approve an allocation of \$60,000 for the 2013-2014 retirements and proceed with a review of retirement functions for 2014-2015 school year to make adjustments which fall within the budget. (Goronwy Price/John George)  
Carried**

**5.6 EXECUTIVE COMMITTEE REPORT- April 28, 2014**

Trustee Goronwy Price, Vice Chair of the Executive Committee provided an overview of the committee meeting held on April 28, 2014.

**RECOMMENDATION 1**

:

**That the Executive Committee, in the absence of the Board, give approval to proceed with the disposal of the following properties:**

- Our Lady of Labrador – West St. Modeste
- Roncalli High School – Port Saunders
- St. Theresa's Elementary – Port au Choix
- Harriot Curtis Collegiate – St. Anthony
- Bayview Regional Collegiate – St. Lunaire-Griquet

**subject to Ministerial approval.**

*(This was brought to the Board through the Finance & Operations Committee for information purposes only, it has been passed by the Executive Committee and actioned.)*

**5.7 EXECUTIVE COMMITTEE REPORT- May 26, 2014**

Trustee Goronwy Price, Vice Chair of the Executive Committee provided an overview of the committee meeting held on May 26, 2014 and brought the following two recommendations to the Board table for information purposes. Both of these motions were passed by the Executive committee acting on behalf of the Board due to time restraints.

**MOTION:**

The Executive Committee, on behalf of the Board, requests that the Minister of Education request that the Minister of Transportation and Works expropriate the land as previously specified, on its behalf for the purpose of construction of a new school in Gander, in accordance with section 5 of the *Expropriations Act*.

**MOTION:**

The Executive Committee recommend to the Board that the Minister of Education request that the Minister of Transportation and Works expropriate the land as



previously specified, on its behalf for the purpose of construction of a new school in Portugal Cove-St. Phillip's, in accordance with section 5 of the *Expropriations Act*.

## 5.8 CSBA

**Trustee Goronwy Price asked to bring a motion forward which had been discussed at the Executive Committee meeting on June 13, 2014. The Executive Committee package was not available because the committee had only met the day before. He gave the Board a briefing on the attendees for the CSBA conference which will be held in July 2014 and bought the following motion forward:**

### **MOTION:**

that the Board approve for the Chair, four trustees and one senior staff to attend CSBA in July 2014, keeping in line with Board policy. (Gornowy Price/John George) Carried

## 5.9 EDUCATION FOUNDATION REPORT

Chair of the Education Foundation, Trustee John McCarthy gave a verbal update to the Board on the Committee work. He noted the Name change and website are being worked on and the scholarships applications are currently being accepted.

## **NEW BUSINESS**

### **6.2 NLESD Constitution (Draft)**

In recognition that our Board has not yet completed work on the proposed Board electoral zones for the District, to be included in our Constitution for submission to the Minister, I put forward the following motion for the Board's consideration:

#### **MOTION:**

that the Board adopt the draft Constitution as presented, excluding the electoral zones, and to submit the proposed electoral zones separately to the Minister, upon completion and approval by the Board. (Goronwy Price/Fred Douglas) Carried

### **6.3 NLESD By-Laws**

#### **MOTION:**

that the Board adopt the draft By-Laws as presented, pending Ministerial approval. (Goronwy Price/Nada Borden) Carried



## 6.4 Strategic Plan

### MOTION:

that the Board adopt the draft Strategic Plan as presented, pending Ministerial approval.  
(Goronwy Price/John George) Carried

## 6. Correspondence

Provided for Information Purposes to the Board

- 1.1. Correspondence from Minister – Site approval for new school in Portugal Cove- St. Phillip’s
- 1.2. Correspondence to Minister – Requesting approval for revised Deed of Conveyance
- 1.3. Correspondence to Minister - Requesting approval to lease space Harbour Grace Primary
- 1.4. Correspondence to Minister - Request on behalf of previous Labrador School Board
- 1.5. Correspondence to Minister – Request to dispose of properties
- 1.6. Correspondence to Minister – Request to dispose of Harbour Grace Primary
- 1.7. Correspondence to Minister - Request to expropriate land for two schools
- 1.8. Correspondence to Minister – approval to dispose of Harbour Grace Primary
- 1.9. Correspondence to Minister - approval to lease space in Harbour Grace Primary

## 8. ADJOURNMENT TO CLOSED SESSION (Fred Douglas)

There being no further business the meeting adjourned at 11:06 a.m.

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Chair

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Recording Secretary

