

Strawberry Marsh Rd
Saturday, November 23, 2013
10:30 a.m

November 23 2013

1. OPENING

A meeting of the Newfoundland & Labrador School Board was held on Saturday, November 23, 2013. The meeting was called to order at 10:40 a.m. by the Chair, Milton Peach.

Members present: Milton Peach, Chair
Goronwy Price
Guy Elliott
Donald Brown
Nada Borden
John George
Kim Cheeks
George Sheppard
Rick Martin
Eric Snow
Fred Douglas
Wayne Lee
Newman Harris
John McCarthy
Gary Baikie

Also in attendance: Darrin Pike, CEO/Director of Education
Jackie Crane, Executive Assistant
Heather Hillier, SAO
Jeff Thompson, Associate Director of Education
Anthony Stack, Assistant Director of Education
Gerald Buffett, Assistant Director of Education
Larry Blanchard, Assistant Director of Education
Ken Morrissey, Director of Communications

The Chair welcomed the trustees and staff to the meeting.

2. ADOPTION OF AGENDA

Motion: The Board agreed unanimously to adopt the agenda. (*George Sheppard/John George*)
Carried

3. CONSIDERATION OF MINUTES

- I. The minutes of October 5, 2013, Board meeting were adopted as presented. (Don Brown/Newman Harris) Carried
- II. The minutes of November 6, 2013, Board meeting were adopted as presented. (Rick Martin/Guy Elliott) Carried

4. BUSINESS ARISING

No business arising.

5. COMMITTEE REPORTS

FINANCE & OPERATIONS

Trustee, Ms. Nada Borden, Chair of the Finance & Operations Committee provided an overview of the Committee meeting held on October 29, 2013 and brought forward the following recommendations for the Board's consideration and approval:

Motion:

Moved by Nada Borden, seconded by John George and carried unanimously that the Board approve the Terms of Reference as presented by the Chair of the Finance and Operations Committee of the Board.

Motion: Moved by Nada Borden, seconded by George Sheppard and carried unanimously that the Board authorizes the Director to proceed with disposition of the former Davis Elementary, Carbonear, including (i) negotiation of an agreement on disposition with the denominational authority having legal title to the property, United Church of Canada, (ii) offer for sale the property by public tender or listing with an agent, and (iii) to enter into an agreement of purchase and sale for sale of the property, subject to approval of the Minister in accordance with the requirements of the Schools Act, 1997.

Motion: Moved by Nada Borden, seconded by Don Brown and carried unanimously that the Board authorizes the Director to proceed with disposition of the former IJ Samson Junior High, St. John's, including (i) negotiation of an agreement on disposition with the denominational authority having legal title to the property, Diocesan Synod, (ii) offer for sale the property by public tender or listing with an agent, and (iii) to enter into an agreement of purchase and sale for sale of the property, subject to approval of the Minister in accordance with the requirements of the Schools Act, 1997.



Motion: Moved by Nada Borden, seconded by Newman Harris and carried unanimously that the Board authorize the Director to proceed with disposition of the former Clarenville Primary, Clarenville, including (i) negotiation of an agreement on disposition with the denominational authority having legal title to the property, United Church of Canada, (ii) offer for sale the property by public tender or listing with an agent, and (iii) to enter into an agreement of purchase and sale for sale of the property, subject to approval of the Minister in accordance with the requirements of the Schools Act, 1997.

There was a discussion around the appraised value, the appraisal on this property was dated and it was noted that we should have an up to date appraisal to ensure we get the market value for the property. The Chair of the Finance Committee noted this was in the initial stages and it will be reviewed to determine if a new appraisal is required.

Motion:

Moved by Nada Borden, seconded by Eric Snow and carried unanimously that the Board approve the Signing Authority policy as presented by the Chair of the Finance and Operations Committee of the Board.

Motion:

That the Board adopt the Capital Priorities list as approved by the Finance and Operations Committee, and tabled at the November 6, 2013 Board Meeting, pending ministerial approval. *(Nada Borden/Guy Elliott) Carried*
(This Motion was already passed at the Teleconference Meeting on November 6, 2013)

PROGRAMS & HUMAN RESOURCES

Trustee Fred Douglas, Chair of Programs & Human Resources Committee provided an overview of the committee meeting held on November 5, 2013 and brought the following recommendations forward for the Boards consideration and approval:

MOTION:

Moved by Fred Douglas, seconded by John McCarthy and carried unanimously that the Board, approve the Terms of Reference as presented by the Chair of the Programs and Human Resources Committee of the Board.

MOTION:

Moved by Fred Douglas , seconded by Rick Martin and carried unanimously that the Board, approve the Volunteers in Schools Policy, draft and effective September 2014 as presented by the Chair of the Programs and Human Resources Committee of the Board.

There was some discussion around risk levels and how they are determined. It was explained that a volunteer that does not have any direct contact with students would be low risk.



MOTION:

Moved by Fred Douglas seconded Eric Snow by and carried unanimously that the Board, approve the Respectful Workplace Policy, draft and effective September 2014 as presented by the Chair of the Programs and Human Resources Committee of the Board.

EXECUTIVE COMMITTEE REPORT FROM NOVEMBER 4

Milton Peach, Chair of the Executive Committee provided the Board with a report from the Executive Committee meetings held on November 4, 2013 and November 22. The Chair presented the Board with the following recommendations and asked for their consideration and approval of the following:

MOTION:

Moved by John George, seconded by Goronwy Price and carried unanimously that the Board, approve the Terms of Reference as tabled by the Chair of the Executive Committee of the Board.

MOTION:

Moved by Eric Snow, seconded by John George and carried unanimously that the Board, approve the Strategic Planning Process and Budget as tabled by the Chair of the Executive Committee of the Board.

There was a discussion around locations, Trustee Brown felt that Plum Point would be a more central point rather than St. Anthony. That change will be made on the schedule.

MOTION:

Moved by Goronwy Price , seconded by Nada Borden and carried unanimously that the Board, approve the Teacher Liaison Schedule and Budget as tabled to be adjusted based on the budget and timing in the 2013-2014 school year, by the Chair of the Executive Committee of the Board.

MOTION:

Moved by John George, seconded by John McCarthy and carried unanimously that the Board, approve the Policy Template and Policy Framework for the Board and Committees as well as the Naming Convention (all in draft, effective September 2014) as tabled by the Chair of the Executive Committee of the Board.



MOTION:

Moved by Nada Borden, seconded by John George and carried unanimously that the Board, approve the use of the Secure Site for Sensitive documents as tabled by the Chair of the Executive Committee of the Board.

Chair, Milton Peach also provided an update to the Board around the Education Foundation. The Chair told the Trustees that Ms. Mary Purchase provided the Executive with a presentation on the Eastern Education Foundation. Ms. Purchase will provide the Board with a roll out plan for the Foundation with a presentation to the board. The Education Foundation Committee members are as follows:

TRUSTEE	REGION
John McCarthy	East
Kim Cheeks	Central
Guy Elliott	Labrador
Wayne Lee	West

EXECUTIVE COMMITTEE REPORT FROM NOVEMBER 22

The Executive Committee met on November 21 and Chair Milton Peach provided a verbal update to the Board of Trustees. He stated the Trustees would be provided with the Committee report at the next regular Board Meeting in January as there was not enough time to prepare the package for this meeting.

Distinguishing Closed Sessions for Programs & Human Resources Committee/Finance & Operations Committee

The trustees discussed how committee meetings should proceed when dealing with sensitive topics. As a District we have to be transparent and open and operate on the basis of open meetings and only close meetings by a motion when sensitive topics are discussed. It was decided that all committee meetings would be open with minutes posted unless a vote was taken to go into closed session.

Teleconference Meetings

Our teleconference meetings will be special meetings that need to be held outside of our regular scheduled Public Board Meetings and they will be open meetings, unless voted upon to close, and the minutes will be posted on our website. Special meetings are dealt with in the Schools Act, 1997, and are limited to the topic at hand that could not wait until the regular scheduled meeting of the Board. Due to the time in between meetings it will be necessary, on occasion, to bring forward Board business or a Notice of Motion during teleconference meetings. Our first Notice of Motion to come forward through a teleconference meetings will be in December when we bring forward the Notice of Motion for our Constitution and By-Laws.

It was expressed that if a teleconference is called, all must join by teleconference. It was agreed that the CEO and the Chair could join the teleconference together from the Board office.



Graduation Representation

A discussion was held regarding representation at school events. The previous districts had many trustees to attend these events, however, it has become a challenge with less trustees to attend without incurring huge costs and impacting on our human resources. We do not have a budget to support the representation at school events. The Chair asked the CEO to do some research on cost and human resources required and report back to the Executive Committee.

The Chair brought forward the following polices as recommended for approved by the Executive Committee.

Suspension Policy Interim

MOTION:

That the Board approve the Suspension Policy Interim as tabled at the November 23, 2013 Board meeting. (Goronwy Price/John George) Carried.

Appeals Policy Interim

MOTION:

That the Board approve the Appeals Policy Interim as tabled at the November 23, 2013 Board meeting. (Eric Snow/Nada Borden) Carried

NEW BUSINESS

NLSBA REPORT: Trustee Goronwy Price, Chair of NLSBA provided the Board with an update on NLSBA as well as CSBA. The Trustees were provided with a copy of this report

7. ADJOURNMENT TO CLOSED SESSION

There being no further business the meeting adjourned at 11:40 a.m. Fred Douglas

Chair

Recording Secretary

